



[www.cifstate.org](http://www.cifstate.org)

Marie M. Ishida, Executive Director  
STATE OFFICE  
1320 Harbor Bay Parkway, Suite 140  
Alameda, CA 94621  
Tel: (510) 521-4445- FAX: (510) 521-4449  
[ishidasan@cifstate.org](mailto:ishidasan@cifstate.org)

**AGENDA ITEM:**  
**V.A.8**

**TO:** FEDERATED COUNCIL  
**FROM:** CIF Staff  
**THROUGH:** CIF Commissioners  
CIF Executive Committee  
**DATE:** February 6, 2009  
**RE:** Bylaw 303: Multi School Revision

This revision would require fees to be paid at the time of application and sets deadline dates for new and renewed applications.

The majority of multi school requests, whether new or renewals, are late. It takes an inordinate amount of staff time to process paperwork, invoice and then follow up when fees are not paid in a timely manner. It is rare when a school pays on the first notice.

This revision also reinforces the deadline date for new applications. If the application is late the application will be rejected. For renewals if the application is late, a late fee of \$200 will be assessed before approving the application. In both cases the fees must accompany the application or the application will not be approved.

**1<sup>st</sup> Reading/Discussion: February 6, 2009**

**Vote: May 8, 2009**

303. **MULTI-SCHOOL TEAM**

- A. CIF-member schools may allow only students currently enrolled, in grades 9-12, in their school, to participate in any CIF competition (See Bylaw 201).
- B. Any non-CIF-member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF-member school prior to October 1 of the current school year. A non-CIF-member school must have a California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.

- (1) All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year.**
- (2) All fees must accompany the application or the request will not be approved until such time the fees are submitted as long as the fees submitted are prior to the deadline of May 31.**
- (3) Students are not eligible to participate or compete with the CIF member school until confirmation from the CIF State Office has been received that the application has been approved.**

- C. Any CIF-member school that wishes to allow participation on its team(s) by students, who are currently enrolled in non-CIF-member schools or programs which do not offer any interscholastic athletic programs [such programs or schools would include, but not be limited to, alternative schools (as defined in Education Code Section 58500 et seq.), junior high schools, necessary small schools and charter schools], may request approval to do so under the following conditions:

- (1) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF-member school for which the student(s) is competing. Such responsibility shall include:
  - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside; or where the student most recently established his/her residential eligibility or a private school; AND
  - b. Verification that students participating in the athletic program meet all the CIF-member school scholastic eligibility requirements; AND
  - c. The regular grading period of the CIF-member school shall be used to determine the scholastic eligibility of all students; AND
  - d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF-member school; AND
  - e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in E.-F. below.
- (2) For the purposes of determining dues, legal and liability assessments, realignment issues and State CIF and Section divisional placement, the enrollment figures for non-CIF-member school/program students residing in the CIF-member school's attendance area must be included in the CIF-member school's enrollment using the CBEDS enrollment figures.
- (3) The application process must start with the principal of the CIF-member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
  - a. CIF-member school principal; AND
  - b. CIF-member school governing board(s); AND
  - c. Non-CIF-member school or program administrator in charge; AND
  - d. Non-CIF-member school governing board (if applicable)
- (4) Additional approvals must be obtained, in the following order, from:
  - a. The CIF-member school's League; AND
  - b. The CIF-member school's Section; AND
  - c. The State CIF Executive Committee
- (5) Appeals Procedure (Applies only to (4) above)
  - a. If the CIF-member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its Section, but only after exhausting any and all appeals procedures established by the respective league.
  - b. If the CIF-member school and its league are unable to obtain written approval from the appropriate Section, they may appeal for approval, in writing, to the Executive Committee, but only after exhausting any and all appeals procedures established by the respective Section.
- (6) Renewal applications, including all signatures in (3) and (4) above, for multi-school teams under this bylaw must be filed annually prior to the ensuing school year.

a. All renewal applications must be submitted to the State Office by May 31 of the current school year to continue multi school status.

b. All fees must be enclosed with the application or the application will not be approved. Any late applications will be assessed a late fee of \$200. If an application for renewal is not received by September 1 of the current school year, it will not be approved.

c. Students are not eligible to participate or compete with the CIF member school until confirmation has been received from the CIF State Office that the application has been approved.

**D. Small Learning Communities, Small Schools, Alternative Schools, and Charter Schools Housed On A Member School's Campus**

- (1) Students in small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus are eligible at the member school upon their initial enrollment in the 9th grade. Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus are not required to apply for multi-school status through the member school.
- (2) Students transferring into small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus after their initial enrollment in the 9th grade are subject to Bylaw 207.
- (3) Sections are empowered to waive the transfer rule upon request by a school district establishing a new magnet program, small learning community, small school, alternative school or charter school housed on a member school's campus for the first year only; thereafter, all transfer rules apply.
- (4) If a small learning community, small school, alternative school or charter school is housed on an existing member school's campus, its students are not eligible to participate for any CIF-member school other than the member school on whose campus the small learning community, small school, alternative school or charter school is housed.

**E. Private and Charter Schools Partnering With CIF-Member Public Schools Housed On a Separate Campus**

Where a private school or a charter school enters into a multi-school agreement with a public school that is housed on a separate campus or with a public school district, only those students who live within the boundaries of the public school district may participate in athletics at the member school or at a member school within the district. A student attending such a private school or charter school must participate for the member school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside or the school in the district where the student most recently established residential eligibility prior to attending the private or charter school entering the multi-school agreement.

**F. CIF-Member School with Multiple Campuses**

Teams representing a high school must be composed of students under the direct supervision of one principal and attending class on one campus. Where one school has multiple campuses, a student must participate for the team on whose campus he/she is housed unless the school petitions to be allowed to participate as a single school with multiple campuses under the supervision of one principal. These petitions must be filed prior to October 1 of the current school year.

**DEFINITIONS**

**School Within a School**

*This type of school (often times referred to as Academies with a particular academic focus) operating under the umbrella of a comprehensive high school, but has no autonomy in terms of academic accountability.*

**Small Learning Communities**

*These schools have their own complete accountability in terms of having their own CDS code, API scores and their own CAHSEE pass rate.*

**G. Continuation Schools**

Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 212.

(Revised May 2003 Federated Council)

(Revised May 2007 Federated Council)

APPLICATION FOR MULTI-SCHOOL TEAMS STATUS

(In Accordance with State CIF Rule 303)

Return to: Northern Section CIF

P.O. Box 9330

Red Bluff, Ca 96080

Date of application: \_\_\_\_\_

ALL FEES MUST ACCOMPANY APPLICATION		
_____	x \$0.63 =	_____
# of students at Multi- Campus		Total Due
Make Check payable to: State CIF		

New applications must be filed with the Executive Committee for approval **by May 31 of the current school year with all fees attached at the time of application** and must be TYPED. Please complete signatures on all lines with a  $\ddot{U}$ . Renewal applications must be filed **annually (by May 31 of the current school year with all fees attached)** for State CIF Office approval. **An application for renewal that does not meet the deadline will be assessed a late fee of \$200.** A separate application must be submitted for each school requesting multi-campus or unified team status. Check the appropriate box for this application:

NEW APPLICATION

RENEWAL APPLICATION

\_\_\_\_\_  
(CIF School requesting multi-school teams status)

\_\_\_\_\_  
(Grade levels involved)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(ZIP)

\_\_\_\_\_  
(Principal designated to have administrative responsibility)

List school(s) or campus(es), location(s), and grade level(s) to be unified with the above listed CIF school for sports team purposes:

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Principal's Name: \_\_\_\_\_

Please specify even though you are a continuation high school whether your board of education considers the school an alternative school

List reason(s) for request: \_\_\_\_\_

List sport(s) by team to be included (identify as student, boys, or girls):

CBEDS enrollments (required): CIF member school: 9-12: \_\_\_\_\_

School/program(s) to be unified: 9-12: \_\_\_\_\_

The following signatures indicate that State CIF Rule 302 has been read and certifies that all the required conditions have been met for this multi school status request (see reverse side):

$\ddot{U}$  \_\_\_\_\_  
(Signed) (School) (Date)

Principal of CIF Member School

$\ddot{U}$  \_\_\_\_\_  
(Signed) (Date)

President, Board of Education, CIF Member School

$\ddot{U}$  \_\_\_\_\_  
(Signed) (School) (Date)

Principal of Other School Involved (attach additional pages as necessary)

$\ddot{U}$  \_\_\_\_\_  
(Signed) (Date)

President, Board of Education, Other School

$\ddot{U}$  \_\_\_\_\_  
(Signed) (Date)

President, of the \_\_\_\_\_  
(League)

$\ddot{U}$  \_\_\_\_\_  
(Signed) (Date)

Commissioner of the \_\_\_\_\_  
(CIF Section)

Permission to field multi-campus or unified sports teams as indicated in this application is granted for the 2009-2010 school year.

\_\_\_\_\_  
State CIF Executive Director

\_\_\_\_\_  
Date

Effective 3/30/06