



**CALIFORNIA INTERSCHOLASTIC FEDERATION
NORTHERN SECTION**

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**Northern Section Executive Committee
2241 St. George Lane #2 Chico,
September 15, 2010
10:00 A.M.**

- I. Opening Business (Doug Kaelin)
 - A. Call to Order
 - B. Roll Call and Introductions
 - C. Adopt the Agenda
 - D. Public Input
 - Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF-Northern Section, will be heard at this time.

- II. Communications (Doug Kaelin, Liz Kyle)

- III. Consent Calendar(Doug Kaelin)
 - A. Approval of Executive Committee Minutes (March 31, 2010)
 - B. Approval of Board of Managers Minutes (May 12, 2010)
 - C. Checklist (March 31, 2010 to date)

- IV. Action Items (For approval, discussion, recommendation, refer to committee, or table)
 - A. Ejection Policy discussion/recommendation/approval
 - B. Appeal of the Commissioner Decision discussion/recommendation/approval
 - C. Bylaw 30.1 discussion/recommendation/approval
 - D. NSCIF Passes discussion/recommendation/approval
 - E. Bylaw 84.1 NSCIF Lifetime Pass discussion/recommendation/approval
 - F. Voting at the Board of Managers discussion/recommendation/approval
 - G. Timeline for sports advisory committees discussion/recommendation/approval
 - H. CBEDs discussion/recommendation/approval
 - I. Consider Approval of the 2010-11 Budget discussion/recommendation/approval
 - J. Cross Country Championships discussion/recommendation/approval
 - K. SCL Soccer Tournament discussion/recommendation/approval
 - L. 8 man football discussion/recommendation/approval
 - 1. representation
 - 2. change the playoff dates

- M. Change Volleyball Officials discussion/recommendation/approval
- N. Request for School to change Soccer Season discussion/recommendation/approval
- O. Ticket Leap discussion/recommendation/approval

V. Reports

A. Presidents (Doug Kaelin)

- 1. Spring Champions
- 2. State Champion

B. Commissioner (Liz Kyle)

- 1. Administrative Workshop
- 2. Penalties for Administrative Oversight
- 3. Characteristics of Independent Study
- 4. Regional Football Game
- 5. Open Basketball Division
- 6. Skiing and Snowboarding
- 7. Bylaw 801-803
- 8. Legal and Liability fees- Section rules
- 9. Juniors on Junior Varsity Teams
- 10. AB 346
- 11. Season of Sport
- 12. Wrestling Qualifiers
- 13. Randy's New ADs workshop

C. Federated Council (Ray Odom, Dave Contreras, Kim Wheeler)

- 1.

D. Playoff Committee (Tom Barnet, Liz Kyle)

- 1. Financial reports
 - a. baseball
 - b. softball
 - c. track and field
 - d. tennis

E. Realignment (John Shepherd, Liz Kyle)

- 1. Review the realignment timeline
- 2. California Conference Chair needed

F. Athletic Director (Jeanne Utterback)

- 1. NSADA Conference (November 16, 2010-Holiday Inn, Chico)
- 2. CSADA Conference (May 5-6, 2011, Palm Springs)
- 3. NIAAA Conference (December)

G. State Task Force (Rick Stout and Randy Gilzean)

- VI. Closed Session
 - 1. Public Employee's Evaluations (Gov't Code 54957)
 - 2. Labor Negotiations (Gov't Code 54957.6)

- VII. Reconvene to Open Session
 - Report actions Taken in closed session

- VIII. Announcements

- IX. Adjournment



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**Northern Section Executive Committee
13301 Baker Rd. Red Bluff
Wednesday, March 31, 2020
9:00 AM
Minutes**

- X. Opening Business (Doug Kaelin)
- A. The March 31, 2010 Executive Committee Meeting was called to order by Doug Kaelin at 9:12
Doug Kaelin, Ray Odom, Jim Cloney, Karl Stemmler, Randy Gilzean, Jamie Green, Tom Barnett, Kim Wheeler, Troy Wellington, Dave Contreras, Matt Hunsaker-Football, Tom Stevens-Baseball
- B. Roll Call and Introductions
- C. Adopt the Agenda m/s/c
- D. Public Input
Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF-Northern Section, will be heard at this time.
There was no public input at this time.
- XI. Communications (Doug Kaelin, Liz Kyle)
- A. Basketball seeding – letter regarding basketball seeding process. The guidelines were not applied equally in all divisions. from the Commissioner to the Basketball Committee
- B. Basketball Championships: School concerned with parking, and charging children under 5.
- C. State Basketball games: Team traveled in the state playoffs, won the first Tuesday game, and then stayed down for the Thursday game. Four school days were missed.
- D. Basketball players had to sit out playoff games because of out of season tourney
- XII. Consent Calendar(Doug Kaelin) m/s/c
- A. Approval of Executive Committee Minutes (January 27, 2010)
- B. Approval of Board of Managers Minutes (February 10, 2010)
- C. Checklist (January 27, 2010 to date)

- XIII. Action Items (For approval, discussion, recommendation, refer to committee, or table)
- A. Ejection Policy **table for further discussion**
Memo from Diane Marshall-Freeman was discussed
- B. 2010-12 Board of Managers Representation **m/s/c**
Move to give groupings of 4 or more schools equal representation
Pioneer league wants 2 representatives for valley and mountain divisions within their league.
- C. American Conference Women's Representative **m/s/c**
Move to Nominate: Erin Johnson, Hamilton High School
Jeanne Utterback will vacate American Conference Representative as she moves to the NSADA president.
Change Constitution to state Women's representative to come from Conferences, rather than Divisions.
- D. State Federated Counsel Female Representative **m/s/c**
Move to retain Kim as our Federated Council Rep.
Kim Wheeler has stepped down from her coaching position. Kim plans to coach again after 5 years.
- E. 2010-2011 Meeting Dates **m/s/c**
Move 10-11 Women's Conference postponed until the March 2011 meeting
Move to approve Calendar
- F. Football Guideline **m/s/c**
Recommend to move on to Board of Managers
Support FB items 1-6 with modification Central Venue director \$250
1. Divisions – 11 team divisions, Live Oak and Willows, will be moved up, because schedules are set, playoff points, will be less accurate.
 2. Central Venue – Saturday of Thanksgiving week, D4 and 8 man would still play on Wednesday.
 3. Championship dates -
 4. Dead week for *FOOTBALL ONLY* – Geographic areas are affected differently. Football Coaches cannot have contact with football players.
 5. Out of Season Activity – Equipment rules have changed. Please check minutes: http://www.cifns.org/Announcements/2009-2010/FB_Minutes_10.03.09.pdf
 6. Number of teams advancing to the playoffs. -
- Football information was distributed.
- New Division IV had objections for the Central Venue.
 - D IV and 8 man could join the Central Venue at a later date.
 - Lions club would run the site, produce a program, NSCIF would get a portion of the profit from programs.
 - Lions would run the gate; they would be tougher than home sites.
 - Schools which do not play on an artificial turf field all year, then the Section Finals are on an artificial turf field. Is this a problem?
 - Would stands be cleared after each game?

- Programs?
- Sponsorship requirements, we have contracts and obligations
- Section Program covers are to be used
- Has a financial projection been done for this proposal?

G. Baseball Central location for championship m/s/c

Move to approve Baseball-Central Venue recommendation, at JCs for 2010
The 2010 plan is a trial basis
Division 1, 3, 5 Butte - Division 2, 4 Shasta

- Leagues Yes: NAL, MVL, Pioneer, SVL
- Leagues No: BVL, Shasta Cascade
- Expenses were distributed, memo from Anita Barker, Athletic Director Chico State
- Butte and Shasta college are alternatives
- Baseball / Softball games can be home on the same day, splitting schools and crowds.
-

H. 2010-2011 Section Office Calendar m/s/c

Move to approve Flex Days and Office Calendar

I. NSCIF Office Location m/s/c

Move to approve move to new location

Address 2241 #1 St. George Lane, Chico, CA 95926

J. Guidelines m/s/c

Football, Soccer, Golf, Cross Country and Track

Soccer:

1. Soccer Fall/Spring playoffs, playoffs in all three seasons
2. Concerned about the finances, some school's gate does not cover expenses
3. Fee to cover awards, points prep, admission to be charged and must cover official's fee – Section will bill the home school``

Track & Field Guidelines:

Move track recommendation to Board of Managers

Cross Country:

Move Cross Country recommendation to Board of Managers

Golf: To add at large to teams or individuals shooting a qualifying score.

Move Golf recommendation to Board of Managers

K. State Executive Committee Representation **Pulled from Agenda**

Ray Odom will be off the Executive Committee when his term is up at the end of the year.

Ray Odom is not in favor of supporting this proposal

L. Bylaw 302.8 adding games m/s/c

Move games may not be added to a schools schedule until the original game suspension has been served.

M. Officials Mileage

Football, volleyball, basketball mileage is divided between all schools which play that sport.

N. Section Finances

Wait and see, 2009-2012 will have better projections

O. Gold Lifetime Pass Nominations

		Discussion/recommendation/action
Ann Haun	Jerry Clark	Mike Koontz
Bob Zollner	Jerry Johnson	Pete Torres
Brian Close	John Kufner	Ray Fukui
David Cato	Karl Stemmler	Robert Brown
Ed Zuckerman	Ken Arnold	Tom Campbell
Gino Aiello	Marlene Robinson	Vern Templeton
Jeffrey Patch		

XIV. Reports

A. Presidents (Doug Kaelin)

1. Winter Champions were announced
2. Wrestling State Champion- Nashon Garrett – Chico High

B. Commissioner (Liz Kyle)

1. Officials –
 - Siskiyou Football has contacted Liz concerning the Yreka High School request to not use their association.
 - Wrestling Officials – officials are not required to be state or section residents to belong to a NSCIF association.
 - Wrestling official flipped off table workers, Liz decided to not allow official to work Divisional tourney for the 2009-10 year.
2. State Starting Dates and number of contests
 - Paperwork was distributed
 - Practice start dates for all sports being considered at the State level
 - Allowable contests being considered at the State level
 - Scrimmage definition is being considered at the State level
 -
3. State Football Divisions
 - Divisional break down was distributed
 - Small school proposal is up to enrollment of 500
 -
4. Regional Football Bowl
 - Regional Football Bowl Game is being put on hold
 -
5. Multi- Campus May 31st

- Agreements must be submitted by May 31
6. Girls Wrestling
 - Invitational held jointly with the Sac-Joaquin Section
 7. Concussion Protocol
 - Second reading – if student leaves games must be cleared by a licensed medical provider
 8. 209 Foreign and International Students
 - Has been pulled from State agenda
 9. CSADA
 10. AB 1025
 - July 1, 2010
 11. Les Schwab Contract
 - Re-upped for another 3 years
 12. State eligibility survey is on the NSCIF site
 13. Golf Championships dates were distributed
- C. Federated Council (Ray Odom, Dave Contreras, Kim Wheeler)
1. Basketball Championships were held in Bakersfield
 2. Legal expenses are increasing
 3. Regional income was presented
- D. Playoff Committee (Tom Barnet, Liz Kyle)
1. Basketball Financial statement
Financial report was discussed
 2. Wrestling Financial statement
Financial report was discussed
 3. Soccer Financial statement
Financial report was discussed
- E. Realignment (John Shepherd)
1. None at this time
- G. Athletic Director (Troy Wellington)
1. NSADA Conference (November 17, 2010-Holiday Inn, Chico)
 2. CSADA Conference (April 20-25, 2010 Reno, Nv.)
 3. NIAAA Conference (December)
- H. State Task Force (Rick Stout and Randy Gilzean)
- April 19th next meeting
Standardization is a goal

VI. Announcements
None at this time

VII. Adjournment - The March 31, 2010 Executive Committee Meeting was adjourned at 12:54

VIII. Closed Session

1. Labor Negotiations (Gov't Code 54957.6)

Officials Associations

- Randy (except BK), Jim and Ray
- In May begin discussion for next 1 to 3 years
- Raises not possible with the current economy

IX. Reconvene to Open Session

Report any action in closed session

Commissioner has been directed to produce a survey on the state of Member School's finances.



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**Board of Managers
May 12, 2010
Butte Creek Country Club
Breakfast and Awards at 8:30
Meeting to follow approximately 10:30
Minutes**

I. Opening Business (Doug Kaelin)

A. The regular May 12, 2010 Board of Managers meeting was called to order at 10:09

B. Roll Call and Introductions: Doug Kaelin, Tom Barnett, Ray Odom, Kim Wheeler, Dave Contreras, Jim Cloney, John Shepard, Troy Wellington, Karl Stemmler, Eric Peterson, Charles Tracy, Ron Wooley, Scott Johnson, Tom Aldridge, Lloyd Menefee, Scott Fairley, Scott Booth, Roger Blake-State CIF, Jim Weber, Mike Ristuccia, Jerry Smith, Matt Weinrich, Gary Teague, Mat Gulbradsen, Rick Bass, Bob Miller, Darin Williams, Dan Ramos, Bob Hastings, Tom Stevens, Randy Gilzean, Tammy Turk, Kathleen Lynch, Jason Eyer, Sid Albaugh, Matt Hunsaker, Tom Campbell, Erin Johnson, Mike Pena, Tony Hermann, Rebecca Changus, Mike Lerch, Eileen Mason, Ryan Bateman, Jeanne Utterback, Mike Ayotte, Ryan Robison

Quorum established-20 votes needed to pass an action item.

C. Adopt the Agenda **m/s/c**

D. Public Input
Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF-Northern Section, will be heard at this time. There were none.

II. Communications (Doug Kaelin, Liz Kyle)

Baseball central venue concerns.

600 rule violations.

Reps to league forms must be sent to the section office.

CBEDS – will be released on the state California Department of Education website in July

III. Consent Calendar (Doug Kaelin)

m/s/c

A. Approval of Board of Managers Minutes (February 10, 2010)

B. Check List (February 10, 210 to date)

- C. Elect Kim Wheeler State Federated Council Women's' Rep.
- D. 2010-11 NSCIF Meeting dates
- E. 2010-11 NSCIF Office Calendar

IV. Action Items (For approval, discussion, recommendation, refer to committee, or table)

A. Approve Sport Guidelines

1. Baseball

m/s/c Shasta Cascade-no

a. Central Venue

- Discussion:
- BVL is not in favor unless this is a "turn key" situation.
- Schools must provide a ticket taker
- Tom Stevens of the Baseball Committee provided explanation of the proposal
- Shasta Cascade League has concerns about the 9:00 start time for schools traveling a long distance
- Clause for schools to opt out if difficulties arise. Opting out must be with mutual agreement.

2. Football

a. Divisions

m/s/f

roll call vote yes-15 , no-13

Discussion:

- SVL schedule was set during realignment before the Guidelines were changed
- If this was pushed forward until the new realignment, the SVL would agree. As is teams will be crushed in the playoff points because of the timing of this change of Divisions.

Move-Division1-2-3 as is and absorb Divisions 4 & 5 with a 8 team playoff

m/s/c

roll call vote yes-24, no-4

Discussion:

- Football committee made a decision for what is best for the Section and all schools, rather than what is best for each school.
- This proposal should be set aside until the next realignment cycle
-

b. Central Venue

no motion

With the 8 team playoff, the Football committee can not recommend a Central Venue

c. Championship dates – remains the same without Central venue

d. Dead Week

no motion

e. Out of Season Activities- Equipment

m/s/c

Out of Season Activities- 10 days, not necessarily consecutive, after spring league scheduled games/events

m/s/c

- f. Number of teams Advancing to playoffs-Any Division with more than 10 teams will move to a 8 team bracket. **m/s/c**
3. Soccer
- a. fall/spring championships
- **Move-Fall and Spring Championships** **m/s/f**
roll call vote yes-14, no-14
 - **Move-If gate does not cover the officials, the home school will pay the cost of officials or the balance of the cost of officials.**
m/s/c – Tri-Cities no
4. Track
- a. Automatic qualifiers **m/s/c – 3 no**
Discussion:
Numbers have changed because larger schools have moved to different leagues
D1 top 2 auto, D2 top 2 auto , D3 1st D4 1st , 2 at large
BVL gets 1 less qualifier than the NAL when competing for the Divisional Championship
5. Cross Country **m/s/c**
6. Swimming **m/s/c**
7. Volleyball **m/s/c**
- a. Warm-up Procedure
- b. Colored ball
8. Basketball **m/s/c**
9. Wrestling **m/s/c**
10. Golf **m/s/c**
- a. Automatic Qualifiers
Divisional championships will change with only 1 plaque
Section Championship will become Masters Championship
Standards will be applied 430 and under will move on
11. Softball **m/s/c**
12. Tennis **m/s/c**
Tennis handout was distributed
EAL North and South was accommodated with a playoff
13. Field Hockey **m/s/c**
14. Alpine Sports **m/s/c**
- B. Second Reading Bylaw 302.8 Adding Games **m/s/c**
Schools have added games so coaches/players did not have to sit out of their regularly scheduled game. Games added cannot count as suspension
- C. Approve KBC Contract **m/s/c**
Video/radio web streaming for championship events
Turner may use their KBC footage as on demand the following week
Approve with changes as deemed necessary by section Commissioner

V. Reports

- A. President (Doug)
 - 1. Winter Champions were announced

- B. Commissioners (Liz)
 - 1. Multi-Campus Agreements- May 31st deadline
 - 2. Starting Dates and number of Contests
 - 3. Girls Wrestling
 - 4. Concussion Protocols
 - 5. AB 1025
 - 6. Les Schwab Contract
 - 7. KBC Contract
 - 8. Diamond is not NSCIF baseball sponsor

- C. Federated Council (Ray Odom, Kim Wheeler, Dave Contreras)
 - Information was distributed
 - Concussion protocols passed
 - move information will be given to school
 - Girls Wrestling passed
 - Boarding School students will be treated as all other students
 - 209 Foreign student eligibility revisions
 - 1203 revision
 - AB 1025 All non-certificated adults with direct supervision must have clearance certificate - July 1st affective date
 - AB 346 was made to correct AB 1025

- D. Playoff/Advisory Sports Committees (Tom Barnett)
 - 1. Basketball financial statement and school payout
 - 2. Wrestling financial statement
 - 3. Soccer financial statement

- E. Realignment (John Shepherd)
 - 1. National Conference (Mike Worley)
 - 2. American Conference (Mat Gilbranson)
 - 3. California Conference (??)
 - Must elect a new chairperson

- F. Athletic Director (Troy Wellington)
 - 1. NSADA Conference Nov. 16, 2010 – Chico, Holiday Inn
 - 2. CSADA Conference May 5-6 Palm Springs
 - Jeanne Utterback will be the new NSADA president

- G. State Task Force (Rick Stout and Randy Gilzean)
 - Season of sport will be standardized state wide
 - Volleyball number of contact will be standardized state wide

VI. Closed Session

2. Labor Negotiations (Gov't Code 54957.6)

VII. Reconvene to Open Session
Report actions Taken in closed session
No action was taken

VI. Announcements

VI. Adjournment

Check List 3/31/10 to 7/21/10

Num	Date	Name	Original Amount
6905	03/31/2010	Cynthia D Teague	-1,946.01
6906	03/31/2010	Elizabeth M Kyle	-4,186.53
6907	03/31/2010	EDD	-618.98
6908	03/31/2010	Umpqua Bank	-1,513.80
6909	03/31/2010	Umpqua Bank	-17.56
6910	03/31/2010	Elizabeth Kyle	-505.34
6911	03/31/2010	AIG VALIC	-1,000.00
6912	03/31/2010	CalPERS	-1,730.91
6913	04/01/2010	Cindy Teague	-381.62
6914	04/01/2010	Registry of Charitable Trusts	-75.00
6915	04/01/2010	US Bank	-361.77
6916	04/01/2010	AIG VALIC	-100.00
6917	04/01/2010	Scott Higgins	0.00
6918	04/14/2010	CENTURY 21 Jeffries Lydon	0.00
6919	04/14/2010	Scott Higgins	-1,200.00
6920	04/15/2010	A+ Accounting	-50.00
6921	04/15/2010	AT&T Mobility/Cingular Wireless	-125.75
6922	04/15/2010	State Compensation Insurance Fund	-491.50
6923	04/22/2010	AT&T	-163.40
6924	04/28/2010	Elizabeth M Kyle	-4,461.53
6925	04/28/2010	Cynthia D Teague	-1,946.01
6926	04/28/2010	EDD	-568.48
6927	04/28/2010	Umpqua Bank	-1,238.80
6928	04/28/2010	Scott Higgins	-239.99
6929	04/28/2010	Cindy Teague	-158.57
6930	04/28/2010	Elizabeth Kyle	-432.61
6931	04/28/2010	AIG VALIC	-1,100.00
6932	04/28/2010	CalPERS	-1,730.91
6933	04/28/2010	State Board of Equalization	-229.00
6934	05/07/2010	Winters High_School	-185.53
6935	05/07/2010	Willows	-179.62
6936	05/07/2010	Wheatland	-233.77
6937	05/07/2010	Westwood	-78.07
6938	05/07/2010	Weed	-132.23
6939	05/07/2010	U-Prep	-59.34
6940	05/07/2010	Tulelake	-116.65
6941	05/07/2010	Trinity	-247.07
6942	05/07/2010	Sutter	-777.44
6943	05/07/2010	Rio Vista	-13.80
6944	05/07/2010	Redding Christian	-417.87
6945	05/07/2010	Quincy	-40.61
6946	05/07/2010	Providence	-8.86
6947	05/07/2010	Princeton	-5.47
6948	05/07/2010	Portola	-84.23
6949	05/07/2010	Pierce	-13.80
6950	05/07/2010	Paradise Adventist	-30.97
6951	05/07/2010	Orland	-568.05
6952	05/07/2010	Northern Athletic League	-1,769.74
6953	05/07/2010	Mt. Shasta	-229.10

6954	05/07/2010	Mercy	-362.39
6955	05/07/2010	Loyalton	-71.12
6956	05/07/2010	Maxwell	-345.66
6957	05/07/2010	Los Molinos	-19.47
6958	05/07/2010	Live Oak	-32.36
6960	05/07/2010	Las Plumas	-301.44
6961	05/07/2010	Hayfork	-447.66
6962	05/07/2010	Happy Camp	-23.67
6963	05/07/2010	Hamilton	-876.41
6964	05/07/2010	Gridley	-912.57
6965	05/07/2010	Fall River	-199.06
6965	05/07/2010	Liberty	-561.58
6966	05/07/2010	Etna	-228.05
6967	05/07/2010	Esparto	-20.89
6968	05/07/2010	Eastern Athletic League	-4,378.29
6969	05/07/2010	East Nicolaus	-135.95
6970	05/07/2010	Durham	-540.68
6971	05/07/2010	Dunsmuir	-89.58
6972	05/07/2010	Colusa	-49.36
6973	05/07/2010	Chester	-71.73
6974	05/07/2010	Champion	-9.86
6975	05/07/2010	Butte Valley	-758.94
6976	05/07/2010	Biggs	-200.43
6977	05/07/2010	Big Valley High_School Red Bluff Joint Union High School Dist.	-21.54 -4,000.00
6978	05/07/2010	US Bank	-373.36
6980	05/19/2010	A+ Accounting	-50.00
6981	05/19/2010	About Timing Assn.	-960.00
6982	05/19/2010	AT&T Mobility/Cingular Wireless	-128.61
6983	05/19/2010	Brights Redding Trophy	-92.88
6984	05/19/2010	Moore's Award Center	-374.70
6985	05/19/2010	Pitney Bowes Global Financial Services	-10.84
6986	05/19/2010	Ingraham Trophies	-18,950.13
6987	05/26/2010	Elizabeth M Kyle	-4,461.53
6988	05/26/2010	Cynthia D Teague	-1,946.01
6989	05/26/2010	EDD	-568.48
6990	05/26/2010	Umpqua Bank	-1,238.80
6991	05/26/2010	Elizabeth Kyle	-709.24
6992	05/27/2010	CalPERS Health Premium	-214.38
6993	05/26/2010	Cindy Teague	-3,821.36
6994	05/26/2010	Maxim Physical Therapy	-400.00
6995	05/26/2010	Dennis Boyle	-120.00
6996	05/26/2010	Greg Beale	-120.00
6997	05/27/2010	AIG VALIC	-1,100.00
6998	05/27/2010	AT&T	-81.42
6999	05/27/2010	CalPERS	-1,730.91
7000	05/27/2010	Scott Higgins	-395.00
7000	06/09/2010	Kevin Askeland	-200.00
7001	05/28/2010	Association-BB/SB-FR Officials-Pat Keena	-1,110.11
7001	06/09/2010	Elizabeth M Kyle	-4,461.53
7002	05/28/2010	Association-BB/SB-NCOA-Stan Richins	-3,225.00

7002	06/09/2010	Cynthia D Teague	-1,946.01
7003	05/28/2010	Tom Schroeder	-207.83
7003	06/09/2010	Elizabeth Kyle	-581.48
7004	05/28/2010	Association-BB/SB-SUA-Anzo	-1,657.00
7004	06/10/2010	US Bank	-373.36
7005	05/28/2010	Association-BB/SB-RUA-Gary Wren	-3,496.00
7005	06/10/2010	Ray Morgan Company	-250.00
7006	06/02/2010	Association-BB/SB-NSBSOA- Wallevand	-4,679.40
7006	06/10/2010	Delux Business Checks and Solutions	-252.00
7007	06/02/2010	Butte College Baseball	-500.00
7007	06/10/2010	A+ Accounting	-50.00
7008	06/02/2010	Chico American Legion Baseball	-225.00
7008	06/10/2010	Scott Higgins	-395.00
7009	06/02/2010	Scott Higgins-Amber Treasure	-66.18
7009	06/11/2010	Umpqua Bank	-1,238.80
7010	06/11/2010	EDD	-568.48
7011	06/11/2010	AIG VALIC	-1,100.00
7012	06/11/2010	CalPERS	-1,730.91
7013	06/11/2010	Cindy Teague	-190.77
7014	06/16/2010	AT&T Mobility/Cingular Wireless	-122.62
7015	06/16/2010	Pitney Bowes Purchase Power	-318.99

Action Item A
Ejection Policy

Issue- Our current practice has been for students to remain eligible until they have exhausted their appeal for their ejection. Diane Marshall-Freeman has written us a memo about our current practices and recommends a change.

Background Information-

Please see Diane Marshall-Freeman's memo.

Discussion- Occasionally I am out of the Section the week after the ejection attending meetings. Is it fair to the student/athlete to serve his penalty, if I have not been able to review the circumstances? I have not been able to get an appeal panel together in the same week that the ejection happens; for the times that I have upheld the ejection and the family or school wants to appeal the Commissioners decision.

I have overturned a couple of ejections in the past four years, but I do not remember the Appeal Panels overturning the Commissioner's decision on the ejections. Should we take out the Appeal Panel option for ejections?

We are the most lenient Section in the State when it comes to students who have been ejected from a game.

Recommendation- None at this time. I'm interested in hearing the discussion.

Click here for the Memo from Diane Marshall-Freeman: http://www.cifns.org/AM/xcom10-11/xcom10_07_28/A_memo%20from%20Diane%20ejection.pdf



**CALIFORNIA INTERSCHOLASTIC FEDERATION
NORTHERN SECTION**

Elizabeth Kyle, Commissioner
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Chico, CA 95926

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Date _____

Elizabeth Kyle, NSCIF Commissioner
2241 St. George Lane #2
Chico, CA 95926

RE: Appeal of CIFNS Commissioner's Decision

Dear Mrs. Kyle:

By this letter, _____ (name of school), _____ (name of conference), or _____ (name of athlete) appeal the decision of the CIFNS dated, _____, which ruled:

(use additional sheet, if necessary).

The basis of this appeal is (check all appropriate):

- Facts discovered subsequent to Commissioner's Decision (Statement of Facts to be attached to this appeal application).
- Misapplication of the facts to the Bylaw.
- Decision based upon inappropriate Bylaw.
- Other (please explain on additional sheet and attach to this appeal application).

Please schedule an appeal hearing in this matter in accordance with CIFNS procedures of Article 11 of the State CIF Bylaws and CIFNS Bylaws. The \$100 fee for an appeal of the Commissioners decision is enclosed.

Signature of Appellant

Printed Name of Appellant

Date

The school acknowledges this request for appeal and joins in the request yes no and will be represented at the hearing yes no.

Signature of Principal

Date

Action Item B
Background on the Appeal of the Commissioner's Decision

Issue – A request was made to have a formal appeal document that is required to be completed prior to the Section forming an appeal panel, much like the State process.

Background Information- Often the question is asked, what is the base of the appeal? A form may answer that question.

Occasionally, when parents are appealing a decision, they have not paid the fee prior to the hearing, I forget to collect at the hearing, and then if the decision is not in favor of the parents, they do not pay.

Discussion-

Does the Section want to have a formal written process for appealing the Commissioner's decisions?

Is this form acceptable? Are there additions/deletions/corrections the Executive Board would like to make?

Do we want to offer the option of a single panel hearing officer, as the State does? Currently our Constitution requires a panel.

Do we need to state a timeline?

If a school is appealing, does the money need to be collected up front or can the Section bill the school?

Do we need a waiver process for families that are on the free and reduced lunch program?

Recommendation- The Northern Section needs to have a formal process to appeal the Commissioner's decisions.

Action Item C
Bylaw 30.1

Issue- The Constitution does not reflect our current practice for female representation.

Background information-

When the Section established Conferences, the plan was to have female representation based on Conference membership not divisional membership, since divisions do not meet as a group.

The NSCIF Constitution 30.1 says,

A. “~~Four~~ Three female personnel all currently employed by NSCIF member schools shall be appointed to represent the demographics of the Section. The leagues comprising each of the existing ~~Divisions II-V as established by State CIF Volleyball and Basketball standards,~~ conferences shall singularly or as a group, nominate one or more candidates for these representative positions. The NSCIF President shall make his/her appointment(s) from this slate of nominees. They shall serve a term of two years.”

Currently we have-

Eileen Mason, Orland, National Conference, Div. IV

Jeanne Utterback, Fall River, American Conference, Div. V

Tammy Turk, Redding Adventist, California Conference, Div. VI

Doug Kaelin has appointed Erin Johnson from Hamilton City to replace Jeanne Utterback, since she is assuming the role as NSADA President.

Discussion- Are three female representatives enough? Do we want to expand representation to a female representative from every league, similar to the State Federated Council?

Recommendation- Accept the proposed changes.

Action Item D NSCIF Passes

Issue – In recent years, there has been a perceived misuse of the Section passes.

Background Information-

Currently we have written in the Appendix of the Guidelines, and the recommended additions.

Pass and Guest Lists

1. **Passes**

Each year, upon receipt of directory information from member schools, the NSCIF Commissioner shall provide that school with the following **NON-TRANSFERRABLE** passes:

A. NSCIF Passes- Each member school shall provide one pass for each paid coaching position, one pass for the athletic director, and five additional passes for other athletic personnel, such as administrators, photographers, bus drivers, doctors, and assistant coaches. These passes are for school personnel ONLY and must not be given to parents (of students/athletes) or friends unless the parents/friends also work for the Athletic Department. These passes shall be valid for all NSCIF regular season and pre-season contests. Passes must be accepted at all scrimmages and/or tournaments.

B. NSCIF Playoff Passes – Each school shall be provided three (3) playoff passes. These passes shall be valid for all contests including NSCIF Playoff Contests. Playoff Passes **ARE TRANSFERRABLE.**

C. Board member/Superintendent Passes- Each district shall be provided Board member/Superintendent passes valid for all contests including NSCIF Playoff contests. These passes **ARE NOT TRANSFERRABLE.**

D. Pass Use-

1. Passes may only be used by those whose position or title qualifies them for the pass.

2. Persons using these passes must be at least 18 years of age and may be asked to provide identification when using the pass. NSCIF passes being used inappropriately should be confiscated and sent to the NSCIF section office for follow up.

2. **NSCIF PLAYOFF GUEST LISTS**

The Host school shall make a sincere effort to limit the guest list (free admission) for the participating schools in the NSCIF Playoffs to as few as possible. Allowable guests include, but are not limited to, supervisory personnel, photographers, bus drivers, and persons designated by the participating coaches. Guest lists are limited to a maximum of 12 people per school. See succeeding page for Section Pass List.

Discussion Points-

The Section has chosen not to have plastic passes due to the cost involved. Last year an individual reported to the State Office that someone had asked him to duplicate the pass at his printing shop. Cindy works with the local printer to have the passes printed on colors that are more difficult to reproduce.

Will the recommended changes help the problem?

Two color printing.

Is there somewhere else this information should be posted?

Recommendation- Accept the proposed changes and discuss/handout changes at administrative workshop.

Action Item E – NSCIF Lifetime Pass

Issue – We have maintained that the person receiving a Lifetime Pass, must be retiring from all school positions, but it is not written in the Constitution or on the application.

Background Information-

Bylaw 84.1 States, *and the recommended additions*. **NSCIF LIFETIME PASS**

Recommendations for NSCIF Life Passes should be made in writing to the Executive Committee by April 1.

- A. The Primary criteria for the award of a Life pass shall be outstanding service to the interscholastic athletic program or Section operations *and be retiring from all positions within the school system.*
- B. Recommendations should contain supporting evidence of the following: Years of service, positions, coaching record, achievements, description of work such as on committees, offices and any other contributions.
- C. The NSCIF Executive Committee will approve recommendations for NSCIF Life Passes. The Commissioner may accept and approve applications submitted after April 1 with President approval.

Discussion Points-

Do we want to continue to require retirement from all positions as a prerequisite to a Lifetime pass?

Should the individuals receive a pass, if they are retiring from the position for which they are receiving the pass?

Recommendation- If we continue with the past practice then the retirement clause should be added to the Constitution and on the form.

Action Item F
Required number of votes

Issue – What is required to pass an action item at the Board of Managers?

Background Information-

Roger Blake, State CIF Assistant Executive Director, wrote the following for our consideration after attending our May Board of Managers.

I wanted to follow-up with you regarding the voting issue that came up at the NS Board of Managers and what Diane stated to me that may help you in the future.

Her first question about the voting was “what does the NS constitution” say? - Ray and I determined that it was silent.

What has been the NS past practice? – Ray said he could not remember a situation like this ever happening before.... So no help with that...

What Constitution does the NS follow – State Constitution

Therefore, the state constitution Article 10 – bylaw 100 says “An amendment shall be considered approved whenever it receives a majority of the Federated Council votes.....” with the key word being majority of the FC votes” which means the total votes of the membership regardless of the number in attendance. Example – Fed Council is 137 votes so a majority is 69 votes.

The other option would be to have the wording be “majority of those assembled” which would mean that the number of votes needed to pass something would be a majority of those in attendance who can vote. (that would have changed the outcome you had last week as a majority in attendance voted in favor of the realignment, but not enough votes to reach the “total” bar for a majority of the BoM.

Diane suggests that your Board develop a policy that reads:

- A. Voting will be made by only approved members of the NS Board of Managers

AND EITHER:

1. An amendment shall be considered approved whenever it receives a majority of the Board of Members.

Or

2. An amendment shall be considered approved whenever it receives a majority of the votes of those in attendance of the Board of Members

That way you have a policy in place in case this comes up in the future.... hope this helps.

Discussion Points- What are the advantages and disadvantages of majority vote versus majority assembled?

Randy Gilzean’s input is - Definition of Quorum- When one more than half the voting members are present a quorum is reached and votes will proceed with item needing one more than half of the voting members present to pass. In the event of a tie the item will NOT pass.

Recommendation- We need to add something to our Northern Section Constitution, either one will work. I see advantages and disadvantages to both.

Action Item G
Timelines for Sports Advisory Committee

Issue – Some Committee Chairs feel that the Sports Advisory Committee should meet on a more regular basis.

Background Information- Some Chairs thought that if they presented their proposals to the Sports Advisory Committee differences in various aspects (fee for individual running the tournament, entry fees, protocol for seating schools at a central venue, ect.) of all guidelines could be worked out prior to presentation at the Executive Committee or the Board of Managers.

Proposed Changes
NSCIF Playoff Guideline Cycle

1. Playoff guidelines will be adjusted on a two year cycle using the following timeline.
2. The definition of even and odd number years is the Calendar year (for example December 2009 is in an odd year, January 2010 is an even year).
3. The Playoff Committee will be made up of the Playoff Chairperson (as appointed by the Section President) and the Chairperson of each of the Sports Advisory Committees.
4. The Playoff Committee will meet **at least** twice each year to evaluate the playoffs (school years starting with an even numbered year) and make recommendations for changes (school years starting with an odd numbered year).
5. The first meeting in the even numbered years (2010, 2012, 2014) must take place prior to December. The meeting should focus on the job of the committee, making sure new members are fully informed of the process and timeline for playoff changes, and a brief history of the direction of each Sport Advisory Committee. It is important to keep similar sports under as much of the same guidelines as possible to minimize confusion in the guidelines.
6. The second meeting of the even numbered years (initial year of the 2 year cycle) should take place sometime in April or May to allow Fall and Winter Sports Committees to evaluate the NEW playoff procedures which were adopted for that cycle. (Spring Sports committees will report out at the first meeting of the odd numbered year). Discussion should focus on potential changes to be proposed at the end of the second year. **NO CHANGES SHOULD BE MADE IN MID- CYCLE.**
7. During the odd numbered year, the first meeting of the year must be held prior to the 2nd meeting of the Executive Committee (November). The Spring Sports Committees will report out about the previous year and Fall/Winter committees should be ready to discuss planned changes for the next cycle.
8. Fall Committees and any Winter Committees who can, should plan to present their ideas at the January Executive Committee meeting and the February Board of Managers for approval.
9. All other sports will present their initial proposal to the Playoff Committee in February for approval at the May Board of Managers.

Discussion Points-
Is this doable?

Will it achieve the desired results?

Will everyone be able to leave school to attend?

Possibly tie the meeting to another already scheduled meeting such as Executive or Board of Managers.

Recommendation- None at this time. I look forward to the discussion.

Action Item H CBEDs

Issue – The Department of Education still has not released the 2009-10 CBEDs.

Background Information-

We have been using the State Department of Education's data for CBEDs to determine previous years enrollment, for current years divisional placement for playoffs and dues calculations.

In mid-July, Cindy went to the web site to begin compiling the data for last years enrollment and this is the message she received, "At this time, the 2009-10 California K-12 public school enrollment data is not available. We expect to release it in early to mid-September. To view a complete list of enrollment reports, press the back button and select a year other than 2009-10."

The Section went to using the official CDE web site, because schools were not reporting Independent Study programs and such when they should have been. So the currently philosophy is, whatever number the school is getting paid from the State is the number used to calculate dues and divisional placement.

Discussion Points-

Do we wait and hopefully CBEDs will be posted by the end of Sept.?

Do we ask schools to send in their numbers from last year and we compile a very unofficial divisional placement list?

Do we consider using 2008-09 again this year?

Recommendation-

2010-2011 NSCIF Proposed Budget

	August- July	Budget	\$ Over Budget
Income			
3110 Dues	0.00	31,106.00	-31,106.00
3120 Interest/Investments	0.00	100.00	-100.00
3130 Directory	0.00	0.00	0.00
3131 Rulebooks	0.00	0.00	0.00
3134 NWCA Membership	0.00	1,300.00	-1,300.00
3135 Wrestling Assessment	0.00	8,800.00	-8,800.00
3140 Broadcast/Media	0.00	2,500.00	-2,500.00
3150 Clothing	0.00	2,400.00	-2,400.00
3151 Women's Conference	0.00	0.00	0.00
3152 Golf Tourney - Scholarship	0.00	0.00	0.00
3160 Officials Mileage(Schools)	0.00	59,000.00	-59,000.00
3161 Officials BK Mileage	0.00	57,000.00	-57,000.00
3170 Corporate (CIF)	0.00	27,059.90	-27,059.90
3180 Sponsorships (NSCIF)	0.00	16,500.00	-16,500.00
3185 Awards	0.00	3,700.00	-3,700.00
3190 Other	0.00	1,500.00	-1,500.00
3210 Baseball	0.00	13,000.00	-13,000.00
3220 Basketball	0.00	90,000.00	-90,000.00
3225 Cross Country	0.00	2,500.00	-2,500.00
3230 Football	0.00	103,000.00	-103,000.00
3240 Golf	0.00	900.00	-900.00
3250 Soccer	0.00	9,100.00	-9,100.00
3260 Softball	0.00	5,000.00	-5,000.00
3270 Swimming	0.00	6,200.00	-6,200.00
3275 Tennis	0.00	600.00	-600.00
3280 Track	0.00	9,000.00	-9,000.00
3290 Volleyball	0.00	20,000.00	-20,000.00
3295 Wrestling	0.00	9,000.00	-9,000.00
3200 - AD Symposium	0.00	850.00	-850.00
Total Income	0.00	480,115.90	-480,115.90
Expense			
4110 Commissioner Salary	0.00	86,877.00	-86,877.00
4111 AIG/Valic	0.00	0.00	0.00
4111 Health Benefits	0.00	11,950.35	-11,950.35
4112 Payroll Tax Expense	0.00	0.00	0.00
4114 PERS- Employers Portion	0.00	11,000.00	-11,000.00
4115 State Compensation Ins.	0.00	2,500.00	-2,500.00
4116 Medicare	0.00	2,500.00	-2,500.00
4117 Futa	0.00	115.00	-115.00
4118 ETT	0.00	20.00	-20.00
4119 SUI	0.00	240.00	-240.00
4120 Secretary Salary	0.00	24,762.23	-24,762.23
4130 Sports Assigners	0.00	600.00	-600.00
4140 Points			
Prep.	0.00		
Baseball	0.00	100.00	-100.00
Basketball	0.00	500.00	-500.00

	Football	0.00	200.00	-200.00
	Soccer	0.00	200.00	-200.00
	Softball	0.00	100.00	-100.00
	Volleyball	0.00	100.00	-100.00
	4140 Points Prep. - Other	0.00	<u>0.00</u>	<u>0.00</u>
	Total 4140 Points Prep.	0.00	1,200.00	-1,200.00
	4210 Office Rent	0.00	6,200.00	-6,200.00
	4211 Commissioner Expenses	0.00	5,300.00	-5,300.00
	4212 NSCIF Meetings	0.00	5,000.00	-5,000.00
	4213 Website	0.00	800.00	-800.00
	4235 Professional Dues	0.00	500.00	-500.00
	4240 Postage	0.00	2,000.00	-2,000.00
	4250 Office Supplies	0.00	2,000.00	-2,000.00
	4260 Telephone	0.00	5,500.00	-5,500.00
	4270 Printing	0.00	5,000.00	-5,000.00
	4280 Audit & Fees	0.00		
	Registry of Charitable Trusts	0.00	0.00	0.00
	4280 Audit & Fees - Other	0.00	<u>4,300.00</u>	<u>-4,300.00</u>
	Total 4280 Audit & Fees	0.00	4,300.00	-4,300.00
	4281 Liability Insurance	0.00	4,300.00	-4,300.00
	4310 BA	0.00	8,400.00	-8,400.00
	4320 BK	0.00		
	Hospitality Room	0.00	0.00	0.00
	Mileage - Basketball @ 44.5	0.00	0.00	0.00
	Officials-Prelims	0.00	0.00	0.00
	Officials-Section Finals \$63.00	0.00	0.00	0.00
	Officials-Section Finals \$65.00	0.00	0.00	0.00
	Tournament Expenses	0.00	0.00	0.00
	4320 BK - Other	0.00	<u>28,000.00</u>	<u>-28,000.00</u>
	Total 4320 BK	0.00	28,000.00	-28,000.00
	4321 BK Playoffs (SS)	0.00	15,000.00	-15,000.00
	4325 CC	0.00	500.00	-500.00
	4330 FB Officials	0.00	19,500.00	-19,500.00
	4331 Football School Share	0.00	20,000.00	-20,000.00
	4340 G	0.00	200.00	-200.00
	4350 SC	0.00	5,500.00	-5,500.00
	4360 SB	0.00	5,600.00	-5,600.00
	4370 SW	0.00	1,800.00	-1,800.00
	4380 TE Facility Rental	0.00	250.00	-250.00
	4385 TR	0.00	1,100.00	-1,100.00
	4390 VB Officials	0.00	10,000.00	-10,000.00
	4391 VB School Share	0.00	1,200.00	-1,200.00
	4395 WR	0.00	0.00	0.00
	4395 WR Expenses	0.00	6,200.00	-6,200.00
	4396 WR Assessments	0.00	5,500.00	-5,500.00
	4410 Officials	0.00	116,000.00	-116,000.00
	4510 Awards	0.00		
	Baseball Awards	0.00	0.00	0.00
	Basketball Awards	0.00	0.00	0.00

	Cross Country Awards	0.00	0.00	0.00
	Football Awards	0.00	0.00	0.00
	Golf Awards	0.00	0.00	0.00
	Lifetime Pass Awards	0.00	0.00	0.00
	Soccer Awards	0.00	0.00	0.00
	Softball Awards	0.00	0.00	0.00
	Swimming Awards	0.00	0.00	0.00
	Tennis Awards	0.00	0.00	0.00
	Track Awards	0.00	0.00	0.00
	Volleyball Awards	0.00	0.00	0.00
	Wrestling Awards	0.00	0.00	0.00
	4510 Awards - Other	0.00	<u>32,000.00</u>	<u>-32,000.00</u>
Total 4510 Awards		0.00	32,000.00	-32,000.00
4520 Rulebooks		0.00	3,000.00	-3,000.00
4530 Repair/Maintenance		0.00	1,000.00	-1,000.00
4540 Workshops		0.00	500.00	-500.00
4550 Scholarships (6)		0.00	6,500.00	-6,500.00
4552 Scholarship Golf Tourney		0.00	0.00	0.00
4560 Clothing		0.00	2,500.00	-2,500.00
4570 Capital Outlay		0.00	4,000.00	-4,000.00
4580 Administrators Conference		0.00	1,000.00	-1,000.00
4585 Women's Conference		0.00	0.00	0.00
4590 Other		0.00		
	Sales Tax	0.00	0.00	0.00
	Use Tax	0.00	0.00	0.00
	Wrestling Weight Management	0.00	0.00	0.00
	4590 Other - Other	0.00	<u>2,000.00</u>	<u>-2,000.00</u>
Total 4590 Other		0.00	2,000.00	-2,000.00
66900 - Reconciliation Discrepancies		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense		<u>0.00</u>	<u>479,914.58</u>	<u>-479,914.58</u>
Net Income		<u><u>0.00</u></u>	<u><u>201.32</u></u>	<u><u>-201.32</u></u>