

2008 CIF STATE VOLLEYBALL CHAMPIONSHIPS HANDBOOK



STATE CIF OFFICE
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WWW.CIFSTATE.ORG

**This handbook covers policies and procedures
for the administration of the
CIF State Volleyball Championships.**

TO: ALL ADMINISTRATORS, COACHES AND ATHLETES

FROM: MARIE M. ISHIDA, CIF EXECUTIVE DIRECTOR

DATE: NOVEMBER 2008

RE: EXPECTATIONS FOR SCHOOLS, COACHES AND STUDENT-ATHLETES IN PURSUING VICTORY WITH HONORsm

Congratulations on advancing to the CIF State Volleyball playoffs! This is an achievement that deserves to be celebrated! Along with this achievement come additional responsibilities, as the spotlight of high school athletics will now focus on your school. Many individuals throughout the state will get perhaps their first and only impression of your school and community by the actions and behaviors that your team and community will display in the next two weeks.

The CIF is committed to the principles of Pursuing Victory With Honorsm. As a condition of membership in the CIF, your school has agreed to abide by these principles both in the letter and the spirit of the rule. The principles are about fair play and respect in all that you do on the court and the sportsmanship spectator's display in the stands. The CIF has high behavioral expectations as part of your participation in the CIF State Volleyball playoffs and all schools are required to have team and coaches meetings with their respective school principals to review these expectations.

During the CIF State Volleyball Championship playoffs please remember that as a student-athlete and coach, you are role models to the fans in attendance. Show them the best that you can be and the best in sport by Pursuing Victory With Honorsm.

We hope all schools will enjoy the best this educational athletic experience has to offer.

Trustworthiness—Respect—Responsibility—Fairness—Caring—Citizenship

TABLE OF CONTENTS

IMPORTANT INFORMATION

	<i>Page</i>
Tournament Directors.....	5
General Playoff Information and Time Schedule.....	5
Checklist for ADs/Coaches.....	6-7

GENERAL INFORMATION

	<i>Page</i>
State Championship Divisional Placement of Schools	8
Entries (Seeding Procedures)	8
Reporting of Records.....	9
Seeding Meeting Dates.....	9
Common Reimbursement Policy	10-11

PRELIMINARY ROUNDS AND REGIONAL CHAMPIONSHIPS

	<i>Page</i>
Admissions Procedures	12
Passes Honored	13
Announcer	13
Appearance/Behavior	13
Ball/NFHS Rules	13
Coin Toss	13
Game Management Expenses	13
Home School Responsibility	13
Mechanical Noisemakers	14
Officials	14
Posters/Banners	14
Sites and Times of Competition	14
Squad Size	14
Timed Warm-Up Procedures/Introduction of Teams	14
Tournament Format	14
Videotape/Schools	14
Northern and Southern California Finals Additional Info	15

STATE CHAMPIONSHIP FINALS

	<i>Page</i>
Time Schedule.....	16
Admission Procedures	16-17
Passes Honored	17
Appearance/Behavior	17
Ball/NFHS Rules	17
Championship Site	17
Coin Toss	17

STATE CHAMPIONSHIP FINALS (cont)

	<i>Page</i>
Introduction of Teams.....	18
Lineups	18
Management	18
Mechanical Noisemakers	18
Media	18
Posters/Banners	18
Practice at the Tournament Site	18
Souvenir Program.....	18
Squad Size	19
Sportsmanship Meeting	19
Team Awards	19
Team Bench	19
Team Mementos	19
Athletic Trainer	19
Parking	19

APPENDICES

	<i>Page</i>
Announcer Script	21
Public Address Announcements (CIF Sponsors)	22
Game Management Report Form	23
Statement of Travel and Expenses	24
Communicable Disease Procedure	25
Headquarters Hotel	26
Directions to UC Irvine Bren Events Center	27
Sportsmanship Meeting (Pre-game Outline)	28
*School Confidential Contact Info	29
*Team Roster/Pass List	30
*Season Summary Sheets (3 pages)	31-33
*Facilities Specification Form	34
Band Complimentary Admission List	35
Cheer & Song Leaders Complimentary Admission List	36

*All 6 pages must be completed and returned to your Section Commissioner before November 23, 2008.

Tournament Directors

Northern California

Jean Kinn Ashen, North Salinas High School

55 Kip Dr.

Salinas, CA 93906

WORK: (831) 796-7580

CELL: (831) 240-2093

FAX: (831) 796-7505

jashen@salinas.k12.ca.us

Southern California & State Championships

Janet Berardi, Kennedy High School

8281 Walker St.

La Palma, CA 90623

WORK: (714) 220-4003

CELL: (714) 936-9540

FAX: (714) 220-4003

janberardi@aol.com

GENERAL PLAYOFF INFORMATION AND TIME SCHEDULE

The CIF State Volleyball Championship is under the direct responsibility of the State CIF Office, which will have final authority and responsibility for the championships. Tournament Directors under the direction of the State CIF shall coordinate and facilitate the administration of the CIF State Championships.

<u>Round</u>	<u>Date</u>	<u>Location</u>	<u>Times</u>
I (if needed)	Monday, November 24, 2008	Host School	7:00pm
II	Tuesday, November 25, 2008	Host School	7:00pm
III	Saturday, November 29, 2008	Host School	7:00pm
Regional Championships	Tuesday, December 2, 2008	Host School	7:00pm

Rounds I, II, III and Regional Championships will be conducted between the following participating CIF Sections.

NORTHERN: Central Coast, North Coast, Northern, Oakland, San Francisco and Sac-Joaquin

SOUTHERN: Central, Los Angeles, Southern and San Diego

State Championships: Saturday, December 6, 2008 @ Bren Events Center, UC Irvine

Game Time

10:00 a.m.

12:00 p.m.

2:00 p.m.

Division

Division V

Division IV

Division III

— Break—

(Bren Center will be cleared)

5:00 p.m.

7:00 p.m.

Division II

Division I

Note: Competitors will not leave school on the day preceding the competition prior to the close of the school day unless travel requires two days. If travel requirements warrant, schools may petition to their section CIF office for the additional day. Violation of this regulation may result in disqualification.

CHECKLIST FOR ATHLETIC DIRECTORS/COACHES

Preliminary Rounds @ home sites – Nov. 24, 25, 29 & Dec. 2, 2008

- ✍ Email team photo and roster to the CIF State Office at ezack@cifstate.org. Use roster on page 30 as a format guide when submitting electronic roster for use in the program. List in subject line of email: School Name and Division.
- ✍ Mail the following forms to your Section Commissioner: School Contact Information Sheet, Team Roster, Season Summary Sheets and Facilities Specification form (6 pages total)– Due to your CIF Section Office prior to November 23.
- ✍ **Sunday, November 23 Northern and Southern Seeding Meeting.** Coaches will be phoned/emailed by a CIF representative should their team advance. All draws will be posted on the State CIF web site (www.cifstate.org) by **5 p.m. on Sunday, November 23.**
- ✍ Make arrangements for a **Reserved Court** in event of home game in all Rounds – **November 24, 25, 29, & December 2.** Make all necessary travel arrangements.
- ✍ Hire Announcer. Make sure the announcer follows the script and reads the promos.
- ✍ **CIF will arrange for officials.** You should receive a call from the assignor no later than the morning of the match.
- ✍ *Call in ALL game results to the State CIF Office (510) 521-4447. The CIF will post these results on its web site so please call in immediately following the completion of the match.*

Northern & Southern Regional Championships @ home sites – Dec. 2, 2008

- ✍ Host schools will receive an announcer's script, awards, Gatorade and Gatorade jugs Tuesday, Dec. 2nd. These items will be shipped overnight to your school on Monday morning. Some locations may not receive them until later in the day on Tuesday (around 5:00pm). Please make sure your office staff knows to alert you when they arrive.
- ✍ Hire Announcer. Make sure the announcer follows the script and reads the promos.
- ✍ **CIF will arrange for officials.** You should receive a call from the assignor no later than the morning of the match.
- ✍ Prepare for regional awards ceremony, including organizing presenter(s), receipt of awards, scripts, and the name of your presenter. School principal or designee will present awards.
- ✍ *Call in ALL game results to the State CIF Office (510) 521-4447. The CIF will post these results on its web site so please call in immediately following the completion of the match.*
- ✍ Mail Game Management Report Form and/or Official Statement of Travel and Expense to State CIF office - due within 10 days after contest.

CHECKLIST FOR ATHLETIC DIRECTORS/COACHES

CIF State Finals – Bren Events Center

✍ Arrange for reserved rooms for members of team party with Ana Morrison at State CIF for the **Headquarters Hotel, The Hilton Irvine/Orange County Airport; 18800 MacArthur Blvd., Irvine, (These reserved rooms can only be arranged through Ana Morrison at 510-521-4447 at the State CIF Office) Do not call the hotel directly.**

✍ **Reminder** - each team is asked to bring a small memento for team exchange purposes prior to the Championship Match.

✍ Arrange for a school administrator, head coach, and team captain(s) to be present at the Sportsmanship meeting 1 hour prior to game time.

✍ Arrange for 3 school administrators or designees to be present prior to and after your match to help with supervision.

✍ If your Cheer Squad or Band will be attending, their advisor needs to fill out the appropriate pass list and have the school principal sign the form. The advisor will present the pass list at the gate for admission. All members must be present at that time for free admission. Remind them that Cheer squads must be in uniform and band members must have their band instrument with them.

✍ **Save all receipts for allowable expenses for attachment to *Statement of Travel and Expense.***

✍ **Mail Official Statement of Travel and Expense to State CIF within 10 days after contest.**

ENTRY AND SEEDING INFORMATION

STATE CHAMPIONSHIP DIVISIONAL PLACEMENT OF SCHOOLS

Each Section will determine the divisional placement for its schools who qualify for the state volleyball championships and is required to submit the placement of schools into the five divisions to the State CIF Office no later than October 1. CIF-member schools will be required to participate in the division that has been established by their respective Section. Sections may use their own established criteria to determine placement of teams in the five divisions based on the following guidelines:

Division I	As determined by Section
Division II	As determined by Section
Division III	As determined by Section
Division IV *	As determined by Section, but enrollment may not exceed 1,250
Division V *	As determined by Section, but enrollment may not exceed 500

(Revised May 2008 Federated Council)

** The following information relates to Divisions IV and V only.*

The CBEDS enrollment figures to be used for public schools in volleyball are those figures certified by the public school principal in October of each year. Non-public school principals are to certify their enrollment figures as of the CBEDS reporting date for each year.

Note: Grades 9-12 are utilized for CBEDS enrollment.

Single Gender Schools - The enrollment for single gender schools shall be doubled in grades 9-12 to gain a total figure for the single gender school.

ENTRIES – Seeding Procedures

The CIF State Volleyball Championships will be conducted using eight-team brackets in both the north and south in each of five divisions.

Note: Sections with fewer than 30 schools are limited to a total of one automatic entry into the playoff structure. Each CIF Section is entitled to one automatic entry in each state division. If necessary, out-brackets will be utilized to develop brackets,

Division I North - The Sac-Joaquin, North Coast, and Central Coast Sections shall receive one automatic entry. San Francisco and Oakland Sections shall receive one automatic entry **per tournament (in one division only) and must declare which division by the October 1 deadline.** Adjustments will be made in the selection of non-champions, depending on which division Oakland and San Francisco teams are entered. All sections are eligible to submit at-large entries should openings exist in the draw.

Division II-V North - The Sac-Joaquin, North Coast, Northern and Central Coast Sections shall forward two entries in Division II through V. San Francisco and Oakland Sections shall receive one automatic entry. Adjustments will be made in the selection of non-champions depending on which division Oakland and San Francisco teams are entered. All sections are eligible to submit at-large entries should openings exist in the draw.

Division I South - The Central, San Diego, and Los Angeles City Sections shall receive one automatic entry and Southern Section shall receive four automatic entries. At-large berths, if any, shall be open to teams from Los Angeles, Central, and San Diego only.

Division II-V South - The CIF Central and San Diego Sections shall receive two automatic entries in Divisions II through V and the Southern Section will receive four automatic entries. If the Los Angeles Section has an entry in a division then the Central, San Diego, and Los Angeles Sections shall receive one automatic entry and the Southern Section shall receive four automatic entries. At-large berths, if any, shall be open to teams from the Central, San Diego, and Los Angeles Sections only.

REPORTING OF RECORDS/CONSIDERATIONS FOR SEEDING PURPOSES

Teams overall records will be taken into consideration for seeding purposes, along with strength of schedule, head-to-head competition, and geography (travel considerations). Whenever possible schools from the same section will not meet in the 1st round. *Overall records will consist only of matches that were played as the best two out of three (2 of 3) or three out of five (3 of 5) possible games.* Matches will not count in the overall record when a team won two games (or three) in a row, but would not have played a third (or fifth) even if the teams split. Pool play will not count in the record UNLESS it meets the above criteria.

- 1) For all invitational tournaments, coaches MUST use rally scoring to 25, 2 of 3 or 3 of 5 for varsity and sub-varsity tournament regulation.
- 2) For all invitational tournaments, pool play must be played rally scoring to 25, although they do not have to play 2 of 3 or 3 of 5.

SEEDING MEETING DATES

Sunday, November 23, 2008 at CIF State Office, Alameda at 9:00 a.m.

Sunday, November 23, 2008 at Kennedy High School, La Palma at 10:00 a.m.

REIMBURSEMENT POLICY

VOLLEYBALL CIF REGIONAL AND CIF STATE CHAMPIONSHIPS

The CIF's reimbursement policy is based on three factors: safety, consistency, and an attempt by the CIF to defray some of the costs associated with participation in these championship events.

Safety

The most important factor is the safety of student-athletes, their coaches and administrators who travel to CIF-sponsored regional and state championship events. A team that travels a great distance to participate in an evening contest may request an overnight stay if they are unable to safely return to their school site. 150 miles (one way) is the arbitrary distance beyond which a team qualifies for an overnight stay. Some schools may choose to return home after an evening event, even if they are more than 150 miles from the game site, because they feel it is safe to do so. Teams who travel more than 150 miles one-way to a game but play at a time that safely allows them to travel to and from the game site on the same day will not be granted overnight approval.

In some cases it is possible to request reimbursement, even if the one-way miles are less than 150, if the safety of student-athletes is of concern.

Consistency

80 teams will participate in regional and state championships in volleyball this year. The CIF has one policy governing these 80 schools, not individual policies for each school. The CIF recognizes that all participating schools are governed by different district policies, different travel needs and geographic issues. The CIF policy is flexible enough to account/allow for some of those differences. For example, 150 freeway miles are not the same as 150 mountain miles. HOWEVER, prior approval must be obtained through the tournament director.

REIMBURSEMENT EXPENSES

The CIF reimbursement policy is designed to help defray many of the major costs associated with participation in the volleyball championships. It is not designed to totally reimburse all schools for all costs. Schools are reimbursed at the rate approved by the State Federated Council, which is comprised of representatives of all ten sections.

Traveling Party

Reimbursable expenses for the traveling party for volleyball teams will be limited to 15 student-athletes and 2 adults. Schools may take additional personnel at their own expense.

Mileage

The CIF will reimburse participating schools \$1.00/mile, round trip, for ground travel from their school site to the contest site. CSAA, Mapquest, etc. computations will be used to determine mileage figures. Schools have the option of choosing a school bus, chartered bus, vans, or private automobiles for their transportation needs but will receive only one \$1.00 per mile reimbursement. Bridge fees and parking fees will also be reimbursed.

- Schools traveling more than 150 miles, one way, to a contest site and who do not stay overnight may request up to an additional \$200.00 reimbursement for the cost of an additional bus driver. This request must be approved in advance by the CIF tournament director and may only be used to help defray the cost of an additional bus driver.

Lodging

Teams traveling more than 150 miles, one way, to a contest, who receive advance approval, may elect to spend the night at the headquarters hotel and will be reimbursed up to \$75.00 per room. No team will be allowed more than one night's lodging. The CIF will reimburse for up to six rooms in volleyball depending on the size of the official traveling party. Reimbursement is based on three players per room using two beds and one rollaway. Additional rooms are the financial responsibility of the school.

Meals

Teams traveling more than 150 miles, one way, to a contest site and who elect to spend the night at the headquarters hotel or other approved accommodation will qualify for a meal allowance of \$20.00 per member of the official traveling party. Teams traveling more than 150 miles, one way, to a contest site and who elect NOT to spend the night will qualify for a meal allowance of \$10.00 per member of the traveling party. A meal allowance will not be given to a team traveling less than 150 miles, one way.

Schools must complete the Statement of Travel and Expense within 10 working days of the contest to qualify for reimbursement expenses. The policy outlined above is in effect for all CIF all rounds of the CIF Regional playoffs and the CIF State championships.

FINANCIAL ACCOUNTING

Report Due Dates - All financial reports and checks are due within 10 days of the contests. These forms must be completed and mailed within the 10-day period.

Ticket Sales

In the preliminary rounds I, II, III and Regional Finals the host school will provide the tickets. The CIF does not supply tickets. There are no pre-sale tickets.

The host school must fill out the Game Management Form. This form must be sent to the State CIF Office **within 10 working days of the contest**. A net profit check, including all revenues derived from the game after approved expenses, should be made out to the California Interscholastic Federation.

Traveling teams shall completely fill out the Statement of Travel and Expense and send to the State CIF **within 10 working days of the contest**.

Please send all financial reports and checks in ONE package/envelope to:

**State CIF Office
Attention: Ravendra Chand
1320 Harbor Bay Parkway
Suite 140
Alameda, CA 94502
(510) 521-4447 phone
(510) 521-4449 fax
financedirector@cifstate.org**

Preliminary Rounds & Regional Championships

ADMISSIONS PROCEDURES

The visiting school's athletic director shall contact the hosting school's athletic director to coordinate pre-game planning, including supervision and gate lists.

*Remember State Championship procedures may differ from your Section's procedures.

ADMISSION (NO PRE-SALE)

The designated Home school will provide their own tickets for all preliminary rounds and the Regional Finals.

The following ticket prices will be in effect for the Preliminary Rounds and the Regional Championships:

November 24, 25, 29 & December 2, 2008

General Admission	\$9.00
Student, children (5+yrs.) and senior citizens (60+yrs.)	\$5.00*

*Students must present a valid ASB Card

ADMINISTRATIVE SUPERVISION

Each school principal will provide a minimum of three school administrators or designees to help supervise their respective students and spectators. These individuals will have free admission.

Preliminary Rounds: The visiting school will provide, in writing, to the home school the names of these three individuals.

May be included on the Player Roster/Pass List form.

COACHES AND PLAYERS

Each participating team will receive **20 complimentary admissions** for all championship matches to include team members, coaches, manager, statistician, and trainer or other support personnel. Names for all 20 will be included on the Team Roster/Pass List and provided to the opposing team prior to arrival. Teams with more than 20 will need to purchase the extra tickets. All others, including bus drivers, and non-varsity players must purchase tickets and enter the contest through the regular ticket access doors.

***Note: Only 15 awards will be given to each team at both the Regional Finals and the State Championships.**

CHEER AND SONG LEADERS IN UNIFORM

Each school will be allotted up to **9 complimentary admissions** for cheer and song leaders, plus 1 advisor (mandatory).

Please bring the pass list (appendix) with the 10 names signed by the Principal. Advisors will be responsible for the decorum of this group. Electronic equipment and noisemakers, such as air horns, bells, drums, sirens, blow horns, thunder sticks, etc. will not be allowed. Only cheerleaders in uniforms may use megaphones.

*Only positive banners and spirit signs may be displayed at State CIF contests.

DRILL TEAMS AND BUS DRIVERS

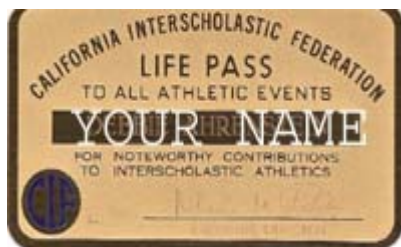
Drill teams and bus drivers **must purchase tickets** and will be admitted through regular ticket access doors.

PEP BANDS

Pep bands will be limited to **12 complimentary admissions** plus 1 band director (mandatory). Please bring the pass list (appendix) included with the 13 names signed by the Principal. The pep band will be seated in each school's designated rooting section. The band may play before and after the match, during time-outs, and between games of the match. At no time may a band play during the match. Under no circumstances may band instruments be used for cheering purposes. Electronic amplification is prohibited.

PASSES HONORED

CIF COURTESY CARD/CIF LIFE PASS/ CA PREP WRITERS ASSOC.



Note: *No CIF section, faculty or student passes will be honored at the gate for admission.

ANNOUNCER

The announcer will be a responsible adult who can set the tone of the match by calling the fans' attention to the following points of reference. 1) CIF State Volleyball Championships are conducted under the strictest code of good sportsmanship; 2) the game officials are neutral persons who represent the CIF, and who have been selected because of their demonstrated ability, and 3) rooters are encouraged to support their team but are requested to refrain from booing the opponents or the officials (**see appendix for announcer script**).

APPEARANCE/BEHAVIOR

All coaches and bench personnel are expected to behave and dress in attire appropriate to a state championship event. Inappropriate attire would include, but would not be limited to, bare feet, flip flops, sweats and any other attire unbecoming a championship event.

Note: The wearing of sweat suits, tee shirts, or any other clothing representing any organization, corporation, business, college or university is strictly prohibited.

BALL/NFHS RULES

The official volleyball for all contests in the CIF State Volleyball Championships shall be the Spalding TF 5000 NCAA Gold. One volleyball for use during the first, second, third rounds and regional finals will automatically be distributed to qualifiers at the conclusion of CIF Section championship matches. Schools will be required to bring their issued Spalding TF 5000 NCAA Gold volleyball to every regional match.

All matches will be played under the 2008-2009 National Federation Volleyball Rules with California modifications, adopted in the State CIF Constitution or this handbook.

COIN TOSS

The officials will hold a coin toss prior to the match to determine choice of serving or receiving. Designated home team automatically receives choice of side.

GAME MANAGEMENT EXPENSES

All host schools are given a blanket amount for the basic expenses of hosting a volleyball contest keeping in mind that this is one match, not several as during the regular season (see Game Management Report Form in appendices). These expenses include the site director, announcer, school supervision and security, custodians, scoreboard, scorer, libero tracker, ticket sellers and ticket takers. It is up to game management to determine the appropriate amount to pay each individual.

HOME SCHOOL RESPONSIBILITY

The CIF State Volleyball Championships in Round I, II, III, and the Regional Finals will be under the immediate supervision of the designated home school.

The Northern and Southern Tournament Directors are responsible for overseeing school site management of these preliminary rounds to include: (1) approval of home site facility, (2) assignment of qualified officials, (3) administrative guidance and decisions relevant to all questions pertaining to the conduct of the competition. **In addition, home and traveling schools will be responsible for designating an on-site administrator. Both individuals must check in with officials. Lastly, please call the State CIF Office at (510) 521-4447 immediately following the match to report scores.**

MECHANICAL NOISEMAKERS

No mechanical noisemakers (horns, bells, victory bells, sirens, chimes, thunder sticks, whistles, musical instruments, other than those in the band, used in a musical rendition etc.) will be permitted inside the gymnasium at any championship CIF volleyball match. Cheering devices, such as wooden blocks or similar objects will be prohibited. Only uniformed cheerleaders for the purpose of directing and controlling rooting sections may use megaphones. **The improper use of any of the above listed devices by supporters of teams will subject that team to possible forfeiture of the match.**

OFFICIALS

Officials will be assigned by the Tournament Assignor for all State CIF playoff matches. Names of the officials shall be called or faxed to the host school. If you have not received the names by 12 noon, contact your Regional Tournament Director. Home schools are to pay match personnel their allotted fees. The State CIF will be responsible for reimbursing match officials for all other allowable expenses, i.e. mileage.

POSTERS/BANNERS

Only positive booster or spirit signs, posters, etc. will be used at the site of CIF contests. No reference to opponents, either directly or indirectly, will be made except in a positive manner.

SITES AND TIMES OF COMPETITION

ROUNDS I, II, III, and the Regional Finals - in the North and South will be conducted by the designated "home" school. All site preparation, management personnel, service personnel (gate, scorers, ticket seller, concessions, as well as tickets) will be provided by the designated home school. Game time is 7:00 p.m. School personnel hired by site management shall receive monetary reimbursement commensurate with standard fees paid during the regular season (see Game Management Report Form in Appendices).

SQUAD SIZE

Travel expenses, awards, and player admission passes will be limited to 15 players. A team, which has competed during the regular season with more than 15 players, may, at its own expense, attend with excess players with the understanding that certain inconveniences may be encountered with the physical setting of the gymnasium.

TIMED WARM –UP PROCEDURES/INTRODUCTION OF TEAMS

Officials will conduct the warm –up and introduction procedures. The first 16-minute period will be shared court. Warm-ups will continue with two 6-minute periods for each team alone, with the initial 6-minute period going to the team serving first. **No shared serving. Written line-ups are due immediately following the end of the second 6-minute period of court time.**

WARM-UP TIMELINES

Shared court time	16 minutes
Serving Team Court Time	6 minutes
Receiving Team Court Time	6 minutes
Introductions and Announcements	

At the conclusion of the warm-ups, teams will line-up on their own end line for introductions. When introduced, each player will step forward from the end line and then return to the end line. Visiting teams will be introduced first, followed by the home team (see appendix for announcer script).

TOURNAMENT FORMAT

An eight-team bracket will be used in each division.

SINGLE ELIMINATION

The championship rounds in all divisions will be single elimination, three out of five game matches utilizing rally scoring.

Games 1-4 will be played to 25 points

Game 5, if necessary, will be played to 15 points

Note: Should entry conditions warrant and an expansion of the draw is necessary, Round I shall be scheduled for Monday, November 24 in any or all of the divisions as needed.

VIDEOTAPE/SCHOOLS

Filming or taping of any CIF Volleyball Tournament match for personal or non-commercial use is permitted. Approval to broadcast any contest, live or delayed, must be through the State CIF office. Please contact Emmy Zack at 510-521-4447 or ezack@cifstate.org. Site directors, and/or officials, will authorize placement of equipment in order to ensure the safety of participants and spectators.

NORTHERN AND SOUTHERN CALIFORNIA REGIONAL FINALS

ADDITIONAL INFORMATION

AWARDS (NORTHERN AND SOUTHERN CALIFORNIA REGIONAL FINALS)

CIF regulations provide 15 medals for members of the runner-up and regional champion team in Division I, II, III, IV and V. Additional individual medals above the 15 allotted per team can be ordered and purchased, at the schools' expense, by contacting the CIF State Office at (510) 521-4447.

AWARDS CEREMONY/PROTOCOL FOR SCHOOLS HOSTING REGIONAL FINALS – DECEMBER 2, 2008

The following protocol is to be followed if your school is host to the **December 2, 2008, Northern or Southern California Regional Volleyball Championship Finals**:

1. Awards Presenters

The principal or designee will present awards for the regional finals on December 2, 2008

2. Awards Script

Will be mailed with awards.

3. Delivery of Awards

The CIF will ship awards to the host school site care of the athletic director's office. Enclosed with the shipment will be a copy of the awards script, which must be used in order that both teams may be appropriately recognized. Awards will consist of medals (15 per team) for the champion and runner up teams, along with plaques (1 per team) for both the champion and runner up teams.

***Note: Some locations may not receive their awards until as late as 5:00pm on Tuesday.**

4. Official Title of the Event

Please remind your PA announcer that the event is titled: **CIF Northern or Southern California Regional Volleyball Championships presented by Farmers.**

5. Calling in results

Call the State CIF Office (510) 521-4447. The CIF will post these results so please call in immediately following the match.

CIF STATE VOLLEYBALL CHAMPIONSHIP FINALS
@ BREN EVENTS CENTER, UC IRVINE

Doors open at 9:30 a.m.

<u>Game Time</u>	<u>Division</u>
10:00 a.m.	Division V
12:00 p.m.	Division IV
2:00 p.m.	Division III

--Break--
(Bren Center will be cleared)

5:00 p.m.	Division II
7:00 p.m.	Division I

***Note: Awards presentation will follow immediately at the conclusion of each Division.**

ADMISSION PROCEDURES

TICKET PRICES (NO PRE-SALE)

The following ticket prices will be in effect for the championship finals at the Bren Center @ University of California, Irvine:

Saturday, December 6, 2008

General Admission.....	\$14.00
Student, children (5+yrs), and senior citizens (60+yrs)	\$8.00*

•Students must present a valid ASB Card

Note: Upon request by the school to the state tournament director, any CIF State Volleyball Championship teams eliminated from competition will be given 20 complimentary passes to state final competition.

ADMINISTRATIVE SUPERVISION

Each school principal will provide a minimum of three school administrators or faculty members to help supervise their respective students and spectators. These individuals will have free admission.

Each school will receive three (3) "School Supervisor" badges/ribbons to be worn during the tournament. These individuals should arrive at least thirty (30) minutes prior to their scheduled match and actively assist in monitoring the conduct of their rooting sections. Prior to the end of the last game, supervisors are asked to move onto the floor in front of their rooting section to assist with post game supervision.

NOTE: At least one administrator must be in attendance at the sportsmanship meeting one (1) hour prior to game time.

COACHES AND PLAYERS

Each participating team will receive **20 complimentary admissions** for all championship matches to include team members, coaches, manager, statistician, and trainer or other support personnel.

Teams with more than 20 will need to purchase the extra tickets. All others, including bus drivers, and non-varsity players must purchase tickets and enter the contest through the regular ticket access doors.

***Note:** Only 15 awards will be given to each team at the State Championships.

CHEER AND SONG LEADERS IN UNIFORM

Each school will be allotted up to **9 complimentary admissions** for cheer and song leaders in uniform, plus **1 advisor** (mandatory). Please bring the pass list (appendices) with the 10 names signed by the Principal. Advisors will be responsible for the decorum of this group. Electronic equipment and noisemakers, such as air horns, bells, drums, sirens, blow horns, thunder sticks etc. will not be allowed. Only cheerleaders in uniforms may use megaphones.

*Only positive banners and spirit signs may be displayed at State CIF contests.

DRILL TEAMS AND BUS DRIVERS

Drill teams and bus drivers **must purchase tickets** and will be admitted through regular ticket lines.

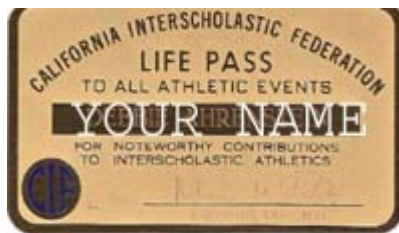
PEP BANDS

Pep bands will be limited to **12 complimentary admissions** plus 1 band director (mandatory). Please bring the pass list (appendices) with the 13 names signed by the Principal. The pep band will be seated in each school's designated rooting section. The band may play before and after the match, during time-outs, and between games of the match. At no time may a band play during the match.

Under no circumstances may band instruments be used for cheering purposes. Electronic amplification is prohibited.

PASSES HONORED

CIF COURTESY CARD/CIF LIFE PASS



Note: Event staff is instructed to honor the gold metal CIF State Life Pass and the 2008-2009 CIF Courtesy Card. They should be presented at the gate for admission.

*No CIF section, faculty or student passes will be honored at the gate for admission.

APPEARANCE/BEHAVIOR

All coaches and bench personnel are expected to behave and dress in attire appropriate to a state championship event. Inappropriate attire would include, but would not be limited to, bare feet, flip flops, sweats and any other attire unbecoming a championship event.

BALL/NFHS RULES

The official volleyball for all contests in the CIF Volleyball Championships shall be the Spalding TF 5000 NCAA Gold. One volleyball for use during the first, second and regional finals will automatically be distributed to qualifiers at the conclusion of CIF Section championship matches. Schools will be required to bring their issued Spalding TF 5000 NCAA Gold volleyball to every regional match.

CIF will provide warm-up volleyballs and cart for your use during warm-ups. DO NOT BRING YOUR OWN.

All matches will be played under the 2008-2009 National Federation Volleyball Rules with California modifications, adopted in the State CIF Constitution or this handbook.

CHAMPIONSHIP SITE

The finals will be conducted at the Bren Events Center @ University of California, Irvine (see Appendix)

COIN TOSS

Officials will hold a coin toss immediately after the sportsmanship meeting and prior to the match to determine choice of whether to serve or to receive. Designated home team automatically receives choice of side.

INTRODUCTION OF TEAMS

At the conclusion of the first 16 minutes of warm-ups, teams and officials will gather at a designated site and prepare for the march-in. The march-in order will be the visiting team first followed by officials and linespersons, and then the home team. Teams will line-up on their own end line for introductions. Introductions will follow the same order as the march-in. When introduced, each player will step forward from the end line and then return to the end line.

At the conclusion of all introductions, the captains of each team will approach the net to shake hands and exchange a small memento from their schools, followed immediately by their teammates.

The last 12 minutes of warm-up will immediately follow the March –In/Introduction ceremony.

WARM-UP TIMELINES Note: (Warm-up space is limited)

CIF will provide balls and a cart for warm-ups

Shared court time	16 minutes
March – In/Introductions	
Serving Team Court Time	6 minutes
Receiving Team Court Time	6 minutes
Announcements	2 minutes

LINEUPS

Coaches will use the State Volleyball Championship Lineup form (see Appendices) and will submit their rosters to the scorer at least 10 minutes prior to match time. In each succeeding game, if the starting lineup is changed, the coach will submit the lineup to the scorer at least two minutes before the start of the game.

Note: Rosters must be submitted to scorers at least 10 minutes prior to warm-ups.

Written line-ups are due immediately following the end of the second six-minute period of court time.

MANAGEMENT

The CIF State Volleyball Championships are under the direct responsibility of the CIF State Office. The Tournament Director under the direction of the State CIF shall coordinate and facilitate the administration of the State Tournament.

Each team will be provided with a Team Greeter. Coaches and players must follow the direction of their team greeter.

MECHANICAL NOISEMAKERS

No mechanical noisemakers (horns, bells, victory bells, sirens, chimes, thunder sticks, whistles, musical instruments, other than those in the band, used in a musical rendition etc.) will be permitted inside the gymnasium at any championship CIF volleyball match. Cheering devices, such as wooden blocks or similar objects will be prohibited. Only uniformed cheerleaders for the purpose of directing and controlling rooting sections will use megaphones. **The improper use of any of the above listed devices by supporters of teams will subject that team to possible forfeiture of the match.**

MEDIA

Members of the media must request event credentials from Emmy Zack at the State CIF Office by noon on November 25, 2008. Credential applications are available at www.cifstate.org under the “Media” link.

Section Passes and California Prep Sports Writer Passes are NOT ACCEPTED at the CIF State Volleyball Championship finals at the Bren Events Center.

Approval for radio and/or television broadcasts (live or delay) must be obtained through CIF Director of Communications, Emmy Zack at (510) 521-4447.

POSTERS/BANNERS

Only positive booster or spirit signs, posters, etc. will be used at the site of CIF contests. No reference to opponents, either directly or indirectly, will be made except in a positive manner.

PRACTICE AT THE TOURNAMENT SITE

Teams participating in the CIF State Volleyball Championships will not be permitted to practice at the tournament site prior to or during the tournament. Teams will not be allowed onto the court until the teams from the previous match have completely left the gym. Even if the gym is clear teams will not be allowed onto the gym floor more than 30 minutes prior to their scheduled start time.

SOUVENIR PROGRAMS

Programs will be available for sale at the championship site. **Each school will be given 20 complimentary programs.**

SQUAD SIZE

Travel expenses, awards, and player admission passes will be limited to 15 players. A team, which has competed during the regular season with more than 15 players, may, at its own expense, attend with extra players with the understanding that certain inconveniences may be encountered with the physical setting of the Bren Events Center (20 total chairs).

SPORTSMANSHIP MEETING

One hour prior to the scheduled match time a school administrator from each school, head coach(s), team captain(s), referee 1, referee 2, and cheer/spirit captain(s) will be responsible to attend a sportsmanship meeting (coin toss will be held immediately following the meeting).

TEAM AWARDS

ALL CHAMPIONSHIP HONORS/MVP TROPHIES

By committee selection, a total of five players will be selected (one of which will be an MVP). Sportsmanship and court behavior will be one of the criteria in the selection process.

CERTIFICATES

Each member of a participating team will receive a CIF championship certificate, recognizing participation in the CIF State Volleyball Championships.

MEDALS

CIF regulations provide 15 medals for members of the championship and runner-up teams in Divisions I, II, III, IV and V. Additional individual medals above the 15 allotted per team can be ordered and purchased, at the participant's expense, by contacting the State Office at 510-521-4447.

PURSuing VICTORY WITH HONOR AWARD

A committee may select up to two Sportsmanship/Citizenship Award winners per match. Winners will be announced and awarded with a medal along with the all-championship and MVP awards at the conclusion of each match.

TEAM AWARDS

A trophy will be awarded to each first and second place team in Divisions I, II, III, IV and V.

TEAM BENCH

Teams will be seated as determined by the coin toss. Teams shall occupy the bench located on the side of the net adjacent to their playing area throughout the match. Only the coach, team manager, statistician, trainer, and players will be allowed on the team bench during the match. **Teams are limited to 20. The CIF will supply 20 chairs for your team.**

Please do not ask for exceptions.

Teams may not have bottles with sports drink logos other than Gatorade.

TEAM MEMENTOS

Tournament management has asked that each team bring a small gift for exchange purposes prior to the competition at the state finals. Please make plans for such an exchange should your team qualify for this competition.

ATHLETIC TRAINER

An athletic trainer will be in attendance during the championship finals. Please bring your own taping supplies.

PARKING

The 1,300 vehicle parking structure is immediately adjacent to the Bren Center and there are additional lots and structures nearby. Parking fees are \$7.00 per day/event. Permits can be purchased at the entrance to the parking structure.

2008

**VOLLEYBALL HANDBOOK
APPENDICES**

ANNOUNCER SCRIPT

GOOD EVENING!

The California Interscholastic Federation and _____ High School would like to welcome you to the _____ round of the 2008 CIF (NORTHERN OR SOUTHERN) CALIFORNIA STATE VOLLEYBALL CHAMPIONSHIP presented by Farmers.

The CIF would like to thank you for showing your support of our student-athletes by attending this match tonight. We are proud of our competitors who have advanced through league and section play to represent their school in this tournament.

We remind players, coaches and spectators that these matches are conducted with the highest expectation of fair play and good sportsmanship. Please cooperate in making this contest exemplary and in the finest tradition of interscholastic athletics. We also remind you that the officials here tonight are hard-working men and women, who have been selected on the basis of their expertise, fairness and integrity. Please treat them with the respect they deserve.

Thank you for your cooperation and support!

PLAYING IN OUR MATCH THIS EVENING WILL BE:

THE HOME TEAM IS _____ High School, the _____ Section Champion/Runner-up.

The (team name) _____ are coached by _____ and earned a berth in this tournament by virtue of an overall record of _____ wins and _____ losses.

THE VISITING TEAM IS _____ High School, the _____ Section Champion/Runner-up

The (team name) _____ are coached by _____ and boast an overall record of _____ wins and _____ losses.

We will now begin introducing the participants in this match.

The officials for this evening's match are: REFEREE 1: _____

REFEREE 2: _____

LINESPERSON: _____ and _____

First introducing the **VISITING TEAM**, _____ High School

NOW introducing the non-starting players: INTRODUCTIONS
and finally the starting line-up for the (team name) INTRODUCTIONS

The (team name/or school) are coached by: _____

AND NOW THIS EVENING'S **HOME TEAM**, _____ High School

NOW introducing the non-starting players: INTRODUCTIONS
and finally the starting line-up for the (team name) INTRODUCTIONS

The (team name/or school) are coached by: _____

P.A. ANNOUNCEMENTS
FALL 2008 CIF STATEWIDE PARTNER READS

EACH OF THE FOLLOWING SPONSOR ANNOUNCEMENTS MUST BE READ AS INDICATED DURING EACH CIF REGIONAL AND STATE PLAYOFF MATCH:

CIF CORPORATE PARTNERS: (read ONCE during each match):

“Our student-athletes enjoy the opportunity to participate in CIF Championships thanks, in large part, to the generosity of our family of CIF corporate partners. **Please remember to support our corporate partners in appreciation of THEIR SUPPORT of our student-athletes.**”

FARMERS (read EACH a minimum of ONCE during each match)

Farmers 1: “The CIF would like to thank **Farmers Insurance** for its support of high school athletics through their Statewide Presentation of ALL CIF Championship events....Insurance you need at a price you can afford...Nobody has more discounts than Farmers Insurance....Call 1-800-FARMERS for your local agent.”

Farmers 2: “Life’s full of surprises....but **Farmers Insurance** can help get things back to normal. Call **1-800-FARMERS** for a **Farmers agent** near you....**FARMERS gets you back where you belong!**”

Farmers 3: “You’ve got big plans...that’s where **we** come in! **Farmers** can help you prepare for whatever comes next. Call **1-800-FARMERS** for a **Farmers Insurance and Financial Services Agent** near you!”

Farmers 4: “The CIF would like to thank **Farmers Insurance** for its support of high school athletics through their Statewide Presentation of ALL CIF Championship events....Insurance you need at a price you can afford...Nobody has more discounts than Farmers Insurance....Call 1-800-FARMERS for your local agent.”

MACY’S (read minimum of TWICE during each match)

“**MACY’S** is proud to be a Supporting Sponsor of the CIF....**AND** pleased to help support your schools through the Shop for Education Program with eScrip. Find out more at www.escrip.com. **MACY’S ...WAY TO SHOP !**”

MAXPREPS (read minimum of ONCE during each match):

“**MaxPreps.com** is the Official Action Photographer for the CIF Regional and State Championships. To order high-quality photos, go to www.MaxPreps.com”

CALIFORNIA ARMY NATIONAL GUARD (read minimum ONCE during each match):

“Supporting Partner of CIF Regional & State Championships.....**Always Ready...Always There....The California Army National Guard!**”

SPORTS IMPORTS (read minimum of ONCE during each match):

“Sports Imports is proud to be the official Volleyball Net System of the CIF State Volleyball Championships”

GATORADE (read minimum ONCE during each match):

“Gatorade is a proud sponsor of the California Interscholastic Federation. Born on the playing field, Gatorade has been fueling athletes for more than 35 years. Gatorade. Is it in you?”

SPALDING (read minimum ONCE during each match):

“Spalding is an official partner of the CIF Volleyball Championships. The official ball of the CIF Regional and State Volleyball Championships is the Spalding TF 5000”

UNITED STATES MARINE CORPS (read minimum ONCE during each match):

“Official Sponsor of CIF Regional and State Championships...The Few...The Proud...The Marines”

KBC SPORTS (read minimum ONCE during each match):

“Audio broadcasts of the CIF State Volleyball Championship Finals will be broadcast live on the internet at www.kbcsports.com”



GAME MANAGEMENT REPORT FORM

Return this form to the CIF State Office within 10 days of the contest

**For Office
Use Only**

Host: _____ Visiting School: _____

School Address: _____ City: _____ ZIP: _____

Division: I II III IV V (circle one)

Date: _____

Site of Contest _____

PART I BOX OFFICE SALES = \$ _____

(Transfer the total amount collected from the Box Office Control Sheet)

GROSS INCOME = \$ _____

PART II EXPENSES

A. Basic Expenses

This amount is for the basic expenses for game management. These include the site director, announcer, school security, custodians, scorer, libero tracker, ticket sellers, and ticket takers.

A. Basic Allowance = \$ 200.00

B. Site Rental = \$ _____
(Advance approval of tournament director required)

C. Special Security Expenses = \$ _____
(Advance approval of tournament director required)

D. Officials
Referee 1 - \$65.00 Referee 2 - \$61.00 Linesperson (2) - \$27.00 = \$ 180.00

TOTAL EXPENSES (A + B + C + D) = \$ _____

PART III NET INCOME = \$ _____
(subtract Part II-Expenses from Gross Income)

- Mail this form and the following to the State CIF Office, 1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502:
1. Net income check (Part II) made payable to the California Interscholastic Federation
 2. Ticket Control Sheet (Provided by home site)

Submitted By: _____
Please Print Signature Phone Number



STATEMENT OF TRAVEL AND EXPENSES
VOLLEYBALL CHAMPIONSHIPS

(Must be returned to the CIF State office within two weeks of the contest)
*Please fill out a separate form for each travel day

For Office
Use Only

School Name: _____ Game Site: _____

Circle where appropriate

Northern or Southern

Division: I II III IV V

Event: Round I • Round II • Round III • Regionals • Championships

Part I Official Traveling Party

_____ (up to 15) student-athletes and 2 adults = _____ in traveling party

Part II Ground Travel

1. _____ miles round trip @ \$1.00/mile = \$ _____

2. Additional bus driver (if required) special reimbursement of \$200 - prior approval required = \$ _____

TOTAL GROUND TRAVEL = \$ _____

Part III Lodging Allowance (for teams traveling over 150 miles, one way)

1. _____ Rooms at \$75.00/room (13 or more student-athletes = 6 rooms 10-12 student-athletes = 5 rooms) = \$ _____

Please include an original receipt from the headquarters hotel
Prior approval required – one night limit

TOTAL LODGING ALLOWANCE = \$ _____

Part IV Meal Allowance (only for teams with overnight approval)

1. _____ (number in traveling party-see Part I) multiplied by \$25.00/per person meal allowance = \$ _____

OR

Meal Allowance for teams traveling more than 150 miles one way, but who don't spend the night.

2. _____ (number in traveling party – see Part I) multiplied by \$15.00/person meal allowance = \$ _____

TOTAL MEAL ALLOWANCE = \$ _____

TOTAL REIMBURSEMENT REQUESTED = \$ _____

Submitted by _____ (please print)

Signature _____

Title _____

Date _____

Approved by school principal _____

STATE CIF OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94502
Attn: Finance Director

RETURN THIS FORM TO THE CIF STATE OFFICE WITHIN 10 DAYS OF CONTEST

COMMUNICABLE DISEASE PROCEDURES

While the risk of one athlete infecting another with HIV/AIDS during competition is close to non-existent, there is a remote risk that other blood-borne infectious diseases can be transmitted. For example, Hepatitis B can be present in blood as well as in other body fluids. Procedures for reducing the potential for transmission of these infectious agents should include, but not be limited to, the following:

1. The bleeding must be stopped, the open wound covered and if there is an excessive amount of blood on the uniform it must be changed before the athlete may participate.
2. Routine use of gloves or other precautions to prevent skin and mucous membrane exposure when contact with blood or other body fluids is anticipated.
3. Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
4. Clean all contaminated surfaces and equipment with an appropriate disinfectant before competition resumes.
5. Practice proper disposal procedures to prevent injuries caused by needles, scalpels and sharp instruments or devices.
6. Although saliva has not been implicated in HIV transmission, to minimize the need emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
7. Athletic trainers/coaches with bleeding or oozing skin conditions should refrain from all direct athletic care until the condition resolves.
8. Contaminated towels should be properly disposed of/disinfected.
9. Follow acceptable guidelines in the immediate control of bleeding and when handling dressings, mouth guards and other articles containing body fluids.

SPECIFIC SPORT RULE FOR VOLLEYBALL

When it is detected that a player is bleeding, has an open wound or has a uniform with an excessive amount of blood on it, the game shall be stopped at the earliest possible time. The player shall be removed from the game for proper treatment.

Headquarters Hotel

**The Hilton Irvine/Orange County Airport
18800 MacArthur Blvd., Irvine, CA 92612
1-949-833-9999**

The link below provides additional information about the headquarters hotel:

http://www1.hilton.com/en_US/hi/hotel/SNAOCHF-Hilton-Irvine-Orange-County-Airport-California/index.do



DIRECTIONS TO THE UC IRVINE BREN EVENTS CENTER

FROM LOS ANGELES - 5 FREEWAY

5 Freeway South to 55 Freeway South
55 Freeway South to 73 Freeway South
Exit at University Drive and turn left
University Drive to Mesa Road, turn right
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason

FROM LONG BEACH - 405 FREEWAY

405 Freeway South to 73 Freeway South
Exit at University Drive and turn left
University Drive to Mesa Road, turn right
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason

FROM SOUTH ORANGE COUNTY/SAN DIEGO:

405 Freeway North
Exit University/Jeffrey and turn left (west)
University Drive to Mesa Road, turn left
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason

FROM SOUTH ORANGE COUNTY/SAN DIEGO VIA THE 73 TOLL ROAD:

73 Toll Road North
Exit Macarthur, stay to the right
Exit University Drive, turn right (east)
University Drive to Mesa Road, turn right
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason

FROM RIVERSIDE/SAN BERNARDINO:

91 Freeway to 55 Freeway South
55 Freeway South to 73 Toll Road South
Exit at University Drive, turn left (east)
University drive to Mesa Road, turn right
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason
















FROM RIVERSIDE/SAN BERNARDINO VIA THE 241 AND 261 TOLL ROADS:

91 Freeway to 241 Toll Road South
241 Toll Road South to 261 Toll Road South
Proceed on the 261 Toll Road and it will eventually turn into Jamboree Road
Jamboree Road to Campus Drive, turn left
Campus Drive to University Drive, turn right
University Drive to Mesa Road, turn left
The Bren Events Center is on the right hand side on the corner of Mesa and West Peltason

Sportsmanship Meeting

Pre-game Outline

Attendees: Participating schools' principal/administrator, head coach, team captain(s); referee 1 and referee 2, Tournament Director and CIF representative(s).

- 1). Welcome and congratulations!
- 2). Operational Items – (State Finals)
 - a). Location of school administrators during the match
 - b). Procession
 -  Captain carries school sign
 -  Players enter single file -- shortest to tallest
 -  Officials follow first team, followed by second team
 -  National Anthem
 -  Introductions
 -  After team and player introductions -- gift exchange at net
 - c). Warm-up Procedure
 -  A minimum of 8 minutes shared court time
 -  Serving team alone (6 minutes)
 -  Receiving team alone (6 minutes)
 -  No shared serving (written line-ups are due immediately following the end of the second 6-minute period of court time)
 - d). Post-Match awards ceremony
 -  Runners-up awards first (Sportsmanship Award)
 -  Champion's awards second (Sportsmanship Award)
 -  All-Tournament awards and MVP
 -  Team photos
 -  Post-match press conference/interviews
- 3). Principals/Administrators
 - a). Duties/responsibilities
 - b). Crowd control
- 4). Head coaches
 - a). Congratulations - On behalf of CIF, thank you for your service to your student-athletes and your school.
 - b). Expectations - bench decorum
- 5). Team captains
 - a). Congratulations
 - b). Leadership role
 - c). Reminder...team represents school, families, community, league, Section and CIF
 - d). Expectations - player demeanor on the court and on the bench
 - e). During the match, only positive verbal exchanges are expected
- 6). Referee 1 and Referee 2
 - a). Congratulations
 - b). CIF expectations - This match will be officiated no differently than any other high school volleyball match (i.e. championship matches should not be decided by a yellow or red card...cut them some slack, it's a championship match.)
- 7). Closing Remarks Remember -- **Only one team will emerge as champions today...but everyone involved in this match has an opportunity to act like a champion. Good luck!**

CIF STATE VOLLEYBALL CHAMPIONSHPS

School Confidential Contact Info

****PLEASE TYPE OR PRINT CLEARLY****

(Required for entry, seeding and at-large)

Page 1 of 6

CIF Section _____

Division (circle): I II III IV V

SCHOOL NAME _____ LEAGUE _____

Address _____ City _____ Zip _____

School Phone: (____) _____ School Fax: (____) _____

Mascot _____ (Colors) _____

Principal: _____ Work Phone: (____) _____

Home Phone: (____) _____ Cell Phone: (____) _____

Email _____

Athletic Director: _____ Work Phone: (____) _____

Athletic Phone: (____) _____ Athletic Fax: (____) _____

Home Phone: (____) _____ Cell Phone: (____) _____

Email _____

Head Coach : _____ Work Phone: (____) _____

Home Phone: (____) _____ Cell Phone: (____) _____

Email _____

After the Seeding Meeting on Sunday, November 23, 2008, the following person should be contacted:

Please call _____ at (____) _____ or email _____

_____ Our school will not be in session on Monday, November 24, 2008.

_____ We do not play Home Matches at our site.

If we receive a Home Match it will be played at _____

**CIF STATE VOLLEYBALL CHAMPIONSHPS
TEAM ROSTER/PASS LIST**

****PLEASE TYPE OR PRINT CLEARLY****

(Required for entry, seeding and at-large)

Page 2 of 6

Pass List for all rounds including State Championships

SCHOOL NAME _____ Division (circle): I II III IV V

NO.	FIRST NAME, LAST NAME	HT.	YR.	POSITION
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____

WHO ARE YOUR BEST PLAYERS AND WHY?

Provide any information here of special interests, i.e., outstanding players, honors received, team records, coaching records, statistics, etc. _____

THE FOLLOWING INDIVIDUALS ARE PART OF OUR 20 COMPLIMENTARY ADMISSIONS:

<u>NAME:</u>	<u>TITLE:</u>	<u>NAME:</u>	<u>TITLE:</u>
_____	HEAD COACH	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Your THREE supervisors are: _____

THIS FORM IS DUE TO YOUR SECTION COMMISSIONER NO LATER THAN YOUR SECTION DEADLINE FOR SECTION PLAY AND PRIOR TO November 23, 2008 FOR CIF STATE TOURNAMENT (NorCal & SoCal)

*Provide a copy to opposing school prior to arrival

CIF STATE VOLLEYBALL SEASON SUMMARY FORM

****PLEASE TYPE OR PRINT CLEARLY****

(Required for entry, seeding and at-large)

Page 3 of 6

SCHOOL NAME _____

Division (circle): I II III IV V

WIN/LOSS RECORD: Overall: _____ League: _____

Non-Tournament Information:

*List Matches in Chronological Order

*List all non-tournament matches that consisted of two of three or three of five games against a common opponent, played to twenty-five.

*Place an asterisk by all league games.

***Do NOT include ANY tournament games or matches here.**

Date	Results W/L	OPPONENT	SCORES			
			yours - opponent's			
1.	_____	_____	____/____	____/____	____/____	____/____
2.	_____	_____	____/____	____/____	____/____	____/____
3.	_____	_____	____/____	____/____	____/____	____/____
4.	_____	_____	____/____	____/____	____/____	____/____
5.	_____	_____	____/____	____/____	____/____	____/____
6.	_____	_____	____/____	____/____	____/____	____/____
7.	_____	_____	____/____	____/____	____/____	____/____
8.	_____	_____	____/____	____/____	____/____	____/____
9.	_____	_____	____/____	____/____	____/____	____/____
10.	_____	_____	____/____	____/____	____/____	____/____
11.	_____	_____	____/____	____/____	____/____	____/____
12.	_____	_____	____/____	____/____	____/____	____/____
13.	_____	_____	____/____	____/____	____/____	____/____
14.	_____	_____	____/____	____/____	____/____	____/____
15.	_____	_____	____/____	____/____	____/____	____/____
16.	_____	_____	____/____	____/____	____/____	____/____
17.	_____	_____	____/____	____/____	____/____	____/____
18.	_____	_____	____/____	____/____	____/____	____/____
19.	_____	_____	____/____	____/____	____/____	____/____
20.	_____	_____	____/____	____/____	____/____	____/____
21.	_____	_____	____/____	____/____	____/____	____/____
22.	_____	_____	____/____	____/____	____/____	____/____
23.	_____	_____	____/____	____/____	____/____	____/____
24.	_____	_____	____/____	____/____	____/____	____/____
25.	_____	_____	____/____	____/____	____/____	____/____

Coach's statement (*signature required)

By my signature below, I attest that the information submitted about our school team is accurate to the best of my knowledge. I further understand that if it is discovered that anyone associated with our school knowingly provided false information herein, that serious, negative consequences will affect our school's athletic program and our participation in the playoffs, per the CIF Fraud Bylaws.

***Head Coach Signature** _____ **Date** _____

CIF STATE VOLLEYBALL SEASON SUMMARY FORM

****PLEASE TYPE OR PRINT CLEARLY****

Page 4 of 6

SCHOOL NAME _____

Division (circle): I II III IV V

Tournament Information

Please list all participating teams in any tournaments below.
However, only two out of three or three out of five regulation matches to 25
should be included in your **overall season record**.

Name of Tournament: _____

Name of Tournament: _____

Location: _____ Date: _____

Location: _____ Date: _____

Pool Play (Mark any 2 of 3 or 3/5 matches with *)

Pool Play (Mark any 2 of 3 or 3/5 matches with *)

OPPONENT GAME SCORES
(Indicate win or loss (W/L))

OPPONENT GAME SCORES
(Indicate win or loss (W/L))

Regulation Match Play (2/3 or 3/5 matches only)

Regulation Match Play (2/3 or 3/5 matches only)

OPPONENT GAME SCORES
(Indicate win or loss (W/L))

OPPONENT GAME SCORES
(Indicate win or loss (W/L))

Tournament Finish (E.g. Champion, Runner-up, 4th place in gold, silver division)

Tournament Finish (E.g. Champion, Runner-up, 4th place in gold, silver division)

Name of Tournament: _____

Name of Tournament: _____

Location: _____ Date: _____

Location: _____ Date: _____

Pool Play (Mark any 2 of 3 or 3/5 matches with *)

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CIF STATE VOLLEYBALL SEASON SUMMARY FORM

****PLEASE TYPE OR PRINT CLEARLY****

(Required for entry, seeding and at-large)

Page 5 of 6

SCHOOL NAME _____

DIVISION: I II III IV V

SECTION RESULTS

Date:_____ Opponent_____ Scores_____ W__ L__

Date:_____ Opponent_____ Scores_____ W__ L__

Date:_____ Opponent_____ Scores_____ W__ L__

Date:_____ Opponent_____ Scores_____ W__ L__

STRENGTH OF SCHEDULE—Record & scores against your strongest 6-8 opponents

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

CIF: NORCAL / SOCAL AND STATE INFORMATION—

Record against non-SECTION teams, and/or those in this year's NorCal / SoCal Tournament

Opponent:

_____ Scores_____ Opponent:_____ Scores:_____

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

Opponent:_____ Scores_____ Opponent:_____ Scores:_____

PREVIOUS NORCAL / SOCAL FINISH: (year and finish):

PREVIOUS STATE CIF FINISH: (year and finish):

Other relevant information you believe would be helpful in the NorCal /SoCal seeding process:

If these completed forms are not at the seeding meetings(s) referenced below, your team's participation in the tournament and your seeding may be seriously jeopardized!

THIS FORM IS DUE TO YOUR SECTION COMMISSIONER:

- **FOR SECTION PLAY: BEFORE SECTION DEADLINE**
- **FOR STATE PLAYOFFS: BEFORE SUNDAY, NOVEMBER 23, 2008 FOR CIF STATE TOURNAMENT (NorCal & SoCal)**

- | |
|--|
| <ul style="list-style-type: none"> • INCLUDE: TEAM PHOTO AND FACILITY SPECIFICATION FORM |
|--|

CIF STATE VOLLEYBALL FACILITY SPECIFICATION FORM

****PLEASE TYPE OR PRINT CLEARLY****

(Required for entry, seeding and at-large)

Page 6 of 6

NOTE: This form MUST be submitted to your Section Commissioner prior to the regional seeding meeting.

SCHOOL: _____ DIVISION: _____

I, _____ principal of the above school, affirm by my signature below, that as a HOST school for any round game in the 2008 CIF State Volleyball Championships that our site, or site arranged for by our school, meets all the minimum and recommended specifications listed below.

ROUND: I II III Regional Finals

SITE: _____

LOCATION: _____

Address of site

_____ We do not play on our campus.

If you may need to play at more then one site please fill out a Facility Specification Form for all possible sites.

MINIMUM AND RECOMMENDED EXPECTATIONS FOR SITES

1. The volleyball court and equipment must conform with all requirements stated in the National Federation volleyball rules book.
2. Rest room and dressing facilities are available for both teams (before and after the games).
3. There is adequate and safe lighted parking for spectators within a reasonable distance to the facility.
4. There are adequate rest room facilities for spectators.
5. There is a telephone, which is easily accessible in case of emergency.
6. The gymnasium may be secured and admission will be charged for the contest.
7. The gym's bleacher seating capacity exceeds 500.
8. Recommend ceiling height be 30' and clear of any obstructions above the playing surface.
9. Required playing surface must be either hardwood, Tartan or a synthetic floor system.
If floor system is synthetic please identify
10. The public address system is in working order and will be used for the contest.
11. Required site personnel will be provided.

ADDITIONAL SITE INFORMATION- SITE DIRECTOR IS RESPONSIBLE TO CALL IN THE MATCH SCORE TO 510-521-4447 IMMEDIATELY FOLLOWING THE MATCH.

a. Name of Site Director : _____ Home Telephone: _____
(responsible to call in match score)

Work Telephone: _____ Cell Phone: _____

b. Please list all costs other than those stated in #1 below if they are requirements for using your school's gymnasium or a facility your school has arranged to use. (Additional costs will be reason for not conducting a CIF contest at your arranged facility).

c. The seating capacity of our gymnasium for volleyball is _____ .
(CIF staff use the criteria that one seat equals 18" of bleacher space. Therefore, as an example, bleachers that are 15' long and five rows high will seat approximately 50 spectators.)

Principal's Signature: _____ Date: _____, 20__

Principal's Home Tel. No. (to be used only in case of emergency) _____



State CIF Volleyball Championships
December 6, 2008
Band Complimentary Admission List



The Band Director or Administrator in Charge must present this list at the main entrance in order to be valid.
All individuals must enter the facility together& bring their instrument.
Late arrivals will need to purchase a ticket.

School Name: _____ Division: _____ Band Director: _____

Band Members:

Name:	Instrument:	Name:	Instrument:
1. _____	_____	7. _____	_____
2. _____	_____	8. _____	_____
3. _____	_____	9. _____	_____
4. _____	_____	10. _____	_____
5. _____	_____	11. _____	_____
6. _____	_____	12. _____	_____

Pep bands will be limited to 13 complimentary admissions, including the director. The pep band will be seated in each school's designated rooting section. The band may play before and after the match and between games of the match. At no time may a band play during the match. Under no circumstances may band instruments be used for cheering purposes. Electronic amplification is prohibited.

Mechanical Noisemakers:

No mechanical noisemakers (thunder sticks, whistles, horns, bells, victory bells, sirens, chimes, musical instruments, other than those in the band, used in a musical rendition, etc.) will be permitted inside the gymnasium at any championship CIF volleyball match. Cheering devices, such as wooden blocks or similar objects will be prohibited. Only uniformed cheerleaders for the purpose of directing and controlling rooting sections will use megaphones. (Megaphones and instruments are not to be banged on the floor or bleachers).

The improper use of any of the above listed devices by supporters of teams will subject that team to possible forfeiture of the match.

We have read and understand the above rules and agree to be responsible for the conduct of our students' behavior at the State Championships.

Band Director's Signature: _____

Date: _____

Principal's Signature: _____

Date: _____



State CIF Volleyball Championships
December 6, 2008
Cheer & Song Leaders Complimentary Admission List

**The Cheer & Song Advisor or Administrator in Charge must present this list at the main entrance in order to be valid.
All individuals must be in uniform & enter the facility together. Late arrivals will need to purchase a ticket.**

School Name: _____ Division: _____ Advisor: _____

Cheer & Song Leaders

Name:

Name:

1. _____

6. _____

2. _____

7. _____

3. _____

8. _____

4. _____

9. _____

5. _____

Each school will be allotted up to 10 complimentary admissions for cheer and song leaders, including the advisor. Advisors will be responsible for the decorum of this group with respect to crowd, sportsmanship, etc.

Mechanical Noisemakers:

No mechanical noisemakers (thunder sticks, whistles, horns, bells, victory bells, sirens, chimes, musical instruments, other than those in the band, used in a musical rendition, etc.) will be permitted inside the gymnasium at any championship CIF volleyball match. Cheering devices, such as wooden blocks or similar objects will be prohibited. Only uniformed cheerleaders for the purpose of directing and controlling rooting sections will use megaphones. (Megaphones and instruments are not to be banged on the floor or bleachers). **The improper use of any of the above listed devices by supporters of teams will subject that team to possible forfeiture of the match.**

We have read and understand the above rules and agree to be responsible for the conduct of our students' behavior at the State Championships.

Cheer & Song Advisor's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____