



**CALIFORNIA INTERSCHOLASTIC FEDERATION
NORTHERN SECTION**

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NSCIF MEMO

Memo To: Host Soccer Schools
From: Tom Schroeder, NSCIF Commissioner
RE: Entry Fees, Officials Fees, Program Covers, Awards, etc.
Date: February 14, 2005

Soccer Playoff "Housekeeping" Information

1. **ENTRY FEES:** There is an entry fee of \$60 for all participating schools. This fee will go towards the officials and awards.

- a. If a school does not charge admission to a first round contest, the host school is responsible for costs exceeding \$120.
- b. If a school does not charge admission to a second round contest, the host school is responsible for the total cost of the officials.
- c. Officials fees will be the responsibility of the Section when schools charge an admission and a financial form is submitted within 15 days of the contest.

NOTE: We encourage all schools to charge an admission at all contests. Please notify your students and community of the admission prices if applicable.

2. **OFFICIALS:** Kevin Conners has a list of available officials qualified for Playoffs from each of the Associations. He will be assigning the entire tournament and billing the Section office.

- a. Schools should not be receiving an invoice from any association. If you do receive one, please forward to the Section office.
- b. It is our goal (but we can't make any promises) to assign the center official from an association other than the host school's association. We may not have that luxury in all areas, but we will try. The AR's most likely will come from the host school's association.
- c. We would also like to emphasize the location of the teams and fans at the contests. Please consult your rulebook for those specifications. Give the AR's **at least** 10 feet in which to work. It would be wonderful if we could "rope" off that area but realize that it may be difficult. If you cannot "rope" it off, a dotted chalk line will serve the purpose. Do not allow fans to set up their chairs on the sideline. We have had some problems with

this in the past (especially with younger children) and need to have that area for the officials to work. Also, do not allow your fans to congregate around the goals or at the end of the field.

3. PROGRAMS: Enclosed is information for programs if you choose to use it. I have program covers in the office. Please let us know if you would like some and we will see if we can get them to you. You can get rosters from MaxPreps and it is also nice to include the tournament bracket that you can get from the Section website (cifns.org). We may not be able to get them to you for Thursday's contest but I have a basketball seeding meeting on Saturday the 19th and can get them to almost any area and close to most schools. I need to know before Friday noon. I usually leave for Chico by then.

4. CORPORATE SPONSORS: Host schools should have a Les Schwab Tire banner and a Spalding soccer ball. You do not need to use the "new" ball provided, but you must use a Spalding ball in competition. Failure to do so may involve sanctions for your program. The Championship game should have at least two new soccer balls available for the game.

5. AWARDS: Championship games will be at the highest seeded team this year. The awards will be at that game. It is very likely that a Les Schwab representative will be in attendance at the Championship contest to hand out awards. Please have your administrator in charge introduce themselves to that representative and provide a warm (especially if the weather is bad) welcome.

6. SPORTSMANSHIP: Please encourage your athletes to "Pursue Victory With Honor" as the ejection policy regarding suspensions is still in effect for the Playoffs. It is important that host schools review our Sportsmanship Guidelines (Appendix 4 in Section Constitution). This information includes warm ups, banners, etc.

I will be at one of the Championship contests, but cannot attend all. Have a great Playoff Tournament. If there are any questions, please feel free to call.

GOOD LUCK TO ALL!